



SUBJECT LEADER OF SCIENCE- JOB DESCRIPTION

Position:	Subject Leader: Science	School:	Meridian High School
ACCOUNTABLE TO			
<ul style="list-style-type: none"> • Senior Leadership Team / Line Manager • House Leader (if tutoring) 			
ACCOUNTABLE FOR			
<ul style="list-style-type: none"> • Subject staff 			
CORE PURPOSE			
<ul style="list-style-type: none"> • To lead a team of staff to maximise student achievement and progress and deliver examination results, in line with school targets. • To maintain the department’s high professional standards and reputation. • To develop and lead the department to ensure all teaching is good or better. • To support teachers in raising achievement to ensure that all students achieve (at least) expected levels of progress. • To support the leadership of the school. 			
KEY ACCOUNTABILITIES AND SPECIFIC TASKS			
<ul style="list-style-type: none"> • To be the subject expert and lead the strategic plan for your department, taking into account future changes to the curriculum. • To use and interpret data to set aspirational targets, monitor standards of student attainment and staff performance; to be accountable for the performance of your department. • To drive attainment and progress for all students being taught by your subject and plan intervention where appropriate. • Monitor and evaluate the quality of teaching in your subject area in order to develop staff and gather evidence of performance for appraisal. • To develop your subject by contributing to and promoting good practice, encouraging staff to create shared resources and develop their teaching. • Teach students across all year groups. • To effectively management the department’s budget ensuring value for money. • To lead on professional development within your department, ensuring that outstanding practice is shared with all staff. • To ensure that best practice and next practice are the focal point of subject meetings, providing an opportunity for strategies to be discussed, evaluated and implemented. • To model and ensure emotionally intelligent leadership spreads throughout your department. 			

- Contribute to GLF schools by working across the trust, sharing your expertise, teaching strategies and developing others.

Curriculum

- To develop schemes of work, in line with curriculum changes, specific teaching resources and select the appropriate examination course.
- Plan lessons, having regard to schemes of work and departmental best practice, to deliver lessons which enrich and engage all students.
- To develop the quality of the teaching environment.
- To plan and partake in student trips and visits to support the delivery of your department and wider curriculum.
- To develop and deliver extra-curricular activities.

Students

- To set high standards for learning and student outcomes.
- To record and monitor student progress in order to identify students' needs with a view to organising appropriate intervention.
- To set and expect high standards of student behaviour and have strategies in place to deal with behaviour issues.
- To give consideration to covering of all aspects of SMSC and have due regard for the safeguarding and well-being of children.
- To be a form tutor and provide students with appropriate pastoral care and academic mentoring.
- To monitor student standards and achievement against annual targets with a focus on inclusion, particularly for vulnerable groups.
- To lead on inclusion within your department to ensure that all individuals and groups of students have a positive learning experience.

Whole School

- To promote your subject across the school.
- To be an excellent role model for staff, students and parents.
- To play a full part in the life of the school community.
- To communicate with parents and other interested parties or agencies as necessary.
- To operate at all times within the stated policies and practices of the school and GLF Schools.
- To attend meetings and undertake duties as required.
- Teach other subjects as required.
- To cover for absent colleagues within the 'rarely cover' parameters within which we work.

CONTINUAL PERSONAL DEVELOPMENT (CPD)

- To be aware of national developments in education and curriculum area and continually develop your practice.
- To work at all times within the Teachers' Professional Standards, Teachers' Pay and Conditions Document (STPCD), the expectations of your school and GLF Schools.



- To research and implement innovative lesson content and delivery.
- To contribute and participate in school based training (INSET) and actively undertake CPD.

SAFEGUARDING

- GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for an Enhanced DBS disclosure.

We particularly welcome applicants from under-represented groups, including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.

GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means the post holder may be expected to carry out work that is not specified in the job profile, but which is within the remit of the duties and responsibilities.