

Achieving success by
working together



Garth Hill College

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Principal:
Mr K G Grainger MA

Vice Principal:
Mrs G Powell BA Hons

Assistant Principals:
Mr C Anderson BSc Hons
Mrs J Hart BA Hons
Mr N Huskinson M.Ed
Mrs A Keen MSc Hons
Mrs H Manning MA
Mrs C Morris BSc Hons
Mrs E Renny BA Hons
Mr E Turner MSc Hons

May 2023

Dear Prospective Applicant

INCLUSION MANAGER

37 hours per week, 45.2 weeks (Term Time Only plus 5 Inset Days)

BG-G 25-30 (£28,332 - £32,041 Including London Weighting based on £16.94 - £19.15 per hour)

IMMEDIATE START

We are seeking to appoint an enthusiastic, committed and dynamic person to the role of Inclusion Manager. We launched our new on-site alternative provision hub, based in our Inclusion Support Unit, in September 2022. Please follow this link https://youtu.be/WIK81yLF_mc for more details. Our Inclusion Support Unit offers a range of alternative provision, support and interventions for learners with social emotional and mental health (SEMH) needs who are struggling to access a mainstream education. This is delivered on an individual and small group basis (typically 6-8 students), working with our young people to help them eliminate barriers to learning and achievement.

The successful candidate will work closely with a number of key staff in the school. She/he will be responsible for the day to day running of the Inclusion Unit, directing the work of a small team comprising behaviour support teacher/s and teaching assistants. The role also involves close liaison with parents/carers and multi-agencies. Ultimately, our aim is to deliver an alternative curriculum that successfully engages and motivates our learners and provides them with the skills and qualifications they need to be successful and secure post-16 education or training. The Inclusion Manager also oversees opportunities for SEMH pupils to access external alternative provision and work experience. This will require regular meetings with parents/carers and other providers to ensure our pupils are safe, receiving a good level of education and are making strong progress.

The successful candidate will work collaboratively with mainstream pastoral leaders, including our Behaviour Support Manager, SENDCo, the safeguarding team and Heads of House, to identify learners who are struggling to access the mainstream curriculum and need a new approach in order to be successful and reach their potential. S/he will be report to an Assistant Principal who oversees the College's 'School of Supported Learning'.

The successfully appointed person must possess a high level of initiative and the skills and confidence to deal with challenging situations. Prospective candidates are advised to study the person specification and job description for this post carefully.

Garth Hill is a 'good' school (OFSTED May 2019). Our last OFSTED report was very positive and all areas were rated 'good' by the inspection team. The inspectors commented on the



GARTH HILL COLLEGE

determination and passion of staff to continue to develop the College. We are excited and confident about the future as we continue our journey to excellence.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in September 2010) with superb facilities. A new Sixth Form Centre, in which our Inclusion Support Unit is based, and specialist SEND unit provision (Rise@GHC) was opened in 2015.

This is an exciting opportunity to work in a school committed to inclusion and be part of a highly effective pastoral team making a real difference to young people's lives. We believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

Applications

Should you have any queries or wish to visit the school please contact Ms S Barnes at the College on 01344 421122 or email on s-barnes@garthhillcollege.com.

The Interview Process

If selected, the interview process will test and assess your fulfilment of the requirements for this position. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 09H00 ON 6TH JUNE 2023.

Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

- Friendly and supportive working environment
- Strong staff well-being culture and programme of events
- OFSTED 'good' (May 2019)
- Free use of on-site gym with rowing machines, cross-trainer, spin bikes and free weights.
- As a Bracknell Forest Local Authority school, staff also take advantage of Bracknell Forest employee benefits [Staff benefits | Bracknell Forest Council \(bracknell-forest.gov.uk\)](http://bracknell-forest.gov.uk).
- A comprehensive induction programme for new staff

Yours faithfully



Keith Grainger

Principal