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Westerham
Kent TN16 1QN

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e valence@valence.kent.sch.uk

www.valenceschool.com

Principal: Roland J. Gooding OBE

June 2019

Application for Early Years Teacher

Thank you for your interest in the vacancy for the above position.

Valence School is a Kent County Council Foundation residential and day Special School for students from age 4 to 19 with physical disabilities, complex medical needs and associated learning difficulties. We are part of the Kent Special Educational Needs Trust (KsENT).

We have a large, dedicated staff team of over 250 people providing specialist teaching, social care, therapies and nursing care to an exceptionally high standard.

Valence School is a supportive environment and a rewarding place to work, and whether working directly with our students or in a school support role, every member of staff participates in enabling students to learn and aspire to achieve meaningful independence. Students flourish in a supportive but challenging environment, making good educational progress and achieving a range of accreditation as they get older.

Please find enclosed the following forms:

- Application Form } to complete and return
- Equality Monitoring Form } to complete and return
- Mission Statement
- Copy of the Advertisement
- Job Description and Person Specification.

The closing date is **14th July** and we look forward to receiving your completed forms at your earliest convenience. Interviews will be held on Monday 22nd July 2019.

Valence School is committed to safeguarding and promoting the welfare of every student and we expect all staff to share this commitment. References will be taken up before interview and successful applicants will need an enhanced Disclosure and Barring Service check. Please note that smoking (including e-cigarettes) is prohibited within the school premises and grounds.

Should you require any additional information or would like to arrange an informal visit to the school please do not hesitate to contact us.

Yours sincerely

Jackie Cummins

Senior HR Assistant



Valence School
enabling independence

Westerham Road, Westerham TN16 1QN

t: 01959 567841

e: vacancies@valence.kent.sch.uk

w: www.valenceschool.com

EARLY YEARS TEACHER

0.7 FTE

(Monday -Thursday Mornings; Friday - Full day)

Salary MPS/UPS (Depending on experience)

Plus SEN

Are you an outstanding Teacher?

Join our fantastic team and make a difference to the lives and education of our children and young people.

We require an experienced and qualified Early Years Teacher who has the ability to make a significant contribution to our highly effective early years pathway team.

If you are a teacher with a strong track record of innovation and creativity who would be interested in working with our school apply now!

Previous experience of SEND and early child development would be an advantage.

Visits to the school are positively encouraged.

Valence School is a KCC Foundation residential and day Special School for children and young people with physical disabilities, complex medical needs and associated learning and communication difficulties. We are part of the Kent Special Educational Needs Trust.

For details please visit www.valenceschool.com/staff-vacancies or contact HR on 01959 567841 or email vacancies@valence.kent.sch.uk

Closing date for applications 14th July 2019

Interviews will be held Monday 22nd July 2019

Valence School is committed to safeguarding and promoting the welfare of every student and we expect all our staff and volunteers to share this commitment. References will be taken up before interview and the successful applicant will require an enhanced DBS check.



Valence School Job description:

EARLY YEARS TEACHER

Responsible to: Vice Principal – Teaching and Learning

Main purpose

To prepare students for assessment to national standards and teach and assess pupils across the whole ability range, planning individual programmes of work. To plan, develop and deliver the Primary Curriculum as required by the school to ensure appropriate progress of students. And work flexibly and creatively to deliver lessons to students and groups from Key Stage 1 and 2 as part of wider Lower School teaching.

Duties and responsibilities

- To co-ordinate, plan and teach the Primary curriculum for the school, in consultation with the Assistant Head of Lower School.
 - To maintain appropriate record keeping in relation to student's attainment and learning.
 - To work in conjunction with the Teaching and Learning Leadership Team to ensure the provision of high quality teaching and learning opportunities, to meet statutory requirements, the individual special educational needs and aspirations of the students.
 - To encourage, enable and promote effective communication with students, staff, parents and other departments in order to secure efficiency and high standards of achievement for students.
 - To be aware of and pro-actively observe all school policies.
 - To undertake all professional duties as set out in the 'School Teachers' Pay and Conditions Document' and, where applicable, relevant 'Performance Threshold Standards'
 - To ensure that communication with students, staff, and other departments is effective and contributes to securing efficiency and high standards of care and personal development for students within a learning and residential environment.
 - To maintain high standards of safety and observe good practice in relation to health and safety and safeguarding in all issues and report any concerns to line management.
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- To pro-actively observe and comply with all school policies and procedures relating to child protection, equality and diversity, health, safety and security, confidentiality and data protection reporting all concerns to an appropriate person.
- To carry out tasks in order to ensure that the school runs effectively.
- To appropriately use the recording and reporting processes whenever appropriate.
- To maintain a flexible “can do” approach.

The list is not exhaustive and may include additional comparable tasks as agreed from time to time with line manager.



Valence School Person Specification: EARLY YEARS TEACHER

The following outlines the criteria for this post. Applicants should describe in their application how they meet these criteria.

REQUIREMENT	ESSENTIAL	DESIRABLE
1. Qualifications/ Experience	<p>Qualified teacher status</p> <p>Knowledge of safeguarding and child protection</p> <p>Knowledge of primary education and experience of teaching in the primary sector</p> <p>Knowledge of what constitutes effective teaching and learning</p> <p>Outstanding teaching ability with consistent evidence that students make at least good progress</p>	<p>Knowledge of special educational needs, disabilities, physical, health and social/emotional needs</p> <p>Additional professional qualification</p> <p>Knowledge of current general education and special educational legalisation and policies</p>
2. Skills	<p>Excellent planning and organisational skills</p> <p>Excellent communication skills and ability to form and maintain productive professional relationships and gain the cooperation of others</p> <p>A creative and flexible approach to planning and delivering learning</p> <p>Ability to prioritise work</p> <p>Ability to develop ideas and innovations for teaching and learning</p> <p>Excellent skills to analyse and evaluate problems and issues in relation to teaching and learning and to plan and implement effective solutions</p>	



Mission Statement

Student's views and rights are central to the ethos of Valence School.

Its mission is to provide a learning community where there is quality education, care, access and therapy in order to promote each student's intellectual, physical, social, emotional and spiritual wellbeing.

Our work is about enabling children and young people who have special physical, medical and sensory needs to develop the knowledge, skills and understanding together with the confidence, self-esteem and self-dependence necessary for them to participate in and contribute to society in the way each chooses.

The School's aims are to:

1. Meet the individual needs of each student as documented in their individual Statements of Special Educational Needs.
2. Maintain and develop in students lively enquiring minds; to promote the ability to question and argue rationally; to encourage students to apply themselves to a range of tasks and skills.
3. Provide a multidisciplinary approach to a broad, balanced and relevant curriculum that meets individual needs with full access and accreditation.
4. Raise students' self-esteem and self-confidence and create in them a sense of personal excellence enabling them to acquire knowledge and skills relevant to life in a fast-changing world.
5. Help students to develop self-knowledge, spiritual and moral awareness and understanding and respect for other people's feelings, values and beliefs.
6. Help students to understand the multicultural world in which they live as citizens and the inter-dependence of individuals, groups and nations and the rights and responsibilities of living in today's Britain.

Our Child Protection Policy can be found on our [website](#)