Marshfields School
We are unique

Eastern Close, Dogsthorpe
Peterborough, PE1 4PP
01733 568058
office@marshfields.co.uk

Student Support Assistant

JOB DESCRIPTION AND PERSON SPECIFICATION

RESPONSIBLE TO: Pathway Lead

OBJECTIVES

The purpose of the post is to complement and support the learning and wider needs of all students to ensure they supported while at school.

KEY TASKS

- Supporting student in all intimate care needs, this will include nappy changing and toileting support. Hoisting and medical needs training will be provided and a required responsibility of this role.
- Supporting students at both break times and lunchtime. This includes serving and supporting eating where required.
- To support students to engage in activities inside or outside the classroom including lunch time supervision.
- To support classroom teachers in raising standards of literacy and numeracy.
- To support students to take responsibility for their own learning.
- Build positive relationships with pupils, promoting high self-esteem and independence.
- Support pupils with routines and transitions
- Adapt communication style to respond to pupils according to their individual needs.
- Support with intimate care and hoisting with discretion and help students to develop independence.
- Promote high standards of behaviour, responding to incidents in line with the school's behaviour policy
- To assist the teacher with the preparation of the classroom and appropriate resources.
- To participate in training and other learning activities as required.
- To contribute to the overall ethos of the school to ensure an environment which is calm, purposeful, and happy.

Marshfields School is committed to safeguarding and promoting the welfare of all students in our care and expects all staff to share this commitment. *All staff are responsible for ensuring safeguarding, health and safety policies are implemented in line with school policy and current legislation.*

OTHER DUTIES

Any other reasonable duties as requested by the Headteacher.

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PERSON SPECIFICATION

ESSENTIAL	DESIRABLE	EVIDENCE
COMMITMENT A clear recognition of and commitment to aims and ethos of the school. Good attendance at work	Evidence of the commitment to care and education in the current post.	Letter of application Interview
QUALIFICATIONS A good basic level of education with GCSEs including English and Mathematics at a grade 3 or equivalent.	A specialist qualification with evidence of an interest in continued training.	Application form
EXPERIENCE A good understanding of the importance of meeting individual learning requirements and some understanding of current educational issues.	Experience of supporting students who have special educational needs in an educational context. Clear practical strategies for supporting students. Experience of personal care for children and young people	Interview References Letter of application
STAFF DEVELOPMENT An understanding of the importance of training. A proven desire to improve, with recent evidence of certified professional development.		Letter of application Interview
RELATIONSHIPS An ability to work with our students. Good listening skills, the ability to communicate effectively and to work as part of a team.		References Interview Letter of application