



# CRANLEIGH SCHOOL

## HEAD of PHYSICS

Cranleigh seeks to appoint for September 2018 a well-qualified, visionary and enthusiastic teacher to lead the Physics Department. This post would provide an excellent opportunity for an experienced and confident teacher with a proven track-record at Sixth Form Level. Building on excellent exam results the successful candidate will inherit a highly effective and enthusiastic Department and will be able to offer high-quality leadership to develop it further. He or she will also have the opportunity to play a full role in the life of a very busy and successful School.

Cranleigh aspires to be a beacon of excellence in learning and teaching and is committed to the continuing professional development of all employees.

Cranleigh is a leading fully co-educational independent boarding and day Senior School consisting of around 630 girls and boys of 13 – 18 years of age. There is also a Preparatory School on the opposite side of the road which has around 330 girls and boys.

### THE DEPARTMENT

The Department is accommodated in a superb, dedicated facility, opened in May 2009. There are currently seven teachers in the Department and a full-time technician. The team is a friendly and open one, committed to providing all pupils with the opportunity to fulfil their potential. Weekly Department meetings give the opportunity for colleagues to share good practice, discuss the progress of individual pupils and keep abreast of upcoming developments in the subject and School.

### THE CURRICULUM

On arrival in the IV Form (Year 9) students are introduced to elements of the GCSE course as well ensuring they develop their practical and mathematical skills that will stand them in good stead in subsequent years.

The sciences are taught separately throughout the School, with all GCSE pupils taking Edexcel IGCSE courses, either in Dual or Triple Award format in Years 10 and 11. At A Level the Department follows the new Edexcel Physics course with approximately 45 pupils between the UVI and LVI years. The Department achieves results of 85+% A\*AB at IGCSE, 70+% A\*AB at A Level. In addition, there are opportunities to push pupils beyond the syllabus with out-of-class sessions on experiments and theory work in addition to students studying the EPQ.

The post will involve teaching the full range of abilities and ages from the lowest ability Year 9 class, right up to top flight students in Year 13. It is vital that the successful candidate enjoys the challenge of teaching such a broad range of pupils – giving confidence and enjoyment to those who find can struggle, whilst stretching and inspiring the most able of pupils.

The introduction of tablets for every pupil from January 2018 provides many new opportunities and the successful candidate will be confident to lead the Department through this new phase.

## THE POST

A Head of Department at Cranleigh is responsible to the Head and to the Deputy Head Academic and is expected to operate effectively in three broad areas:

- Academic leadership
- Administration
- Team management

Specific responsibilities include:

- Teaching to the highest standard across all year groups, aiming to be the foremost exponent of the teaching of the subject within the Department;
- Overseeing the continuing development of the schemes of work across the age-range;
- Keeping abreast of changes to the curriculum and, in conjunction with the Deputy Head Academic, choosing specifications for the Department;
- Providing written reports, report grades, summative assessment marks and Departmental reviews by the deadlines set;
- Contributing to the preparation of students for tertiary education;
- Taking responsibility for staffing, rooming, timetabling and setting for the Department;
- Ensuring that the Department adheres to the Health and Safety regulations at all times, ensuring compliance to the COSHH regulations (2002) liaising with the Physics Technician whenever necessary;
- Writing and managing the Department budget;
- Ensuring the continued professional development of all members of the Department;
- Leading weekly Department meetings.

## THE PERSON

Leading an academic department in such a busy school requires very high levels of organisation, enthusiasm, energy and commitment. We aim to recruit a visionary leader to guide the Department through the current curriculum changes, capitalising on the opportunities they provide. The successful candidate will be able to effectively communicate their enthusiasm for Physics and bring humour as well as knowledge with them. S/he will set an outstanding example through his or her teaching, and be able to contribute to strategic planning at Heads of Departments' meetings. Previous experience of management and administration within a department or a school is highly desirable. Experience of examining would also be an advantage. This post offers great scope for the right candidate who, after five years or so, might well then wish to move on into Senior Management.

In addition s/he would be expected to get involved in all aspects of this busy boarding school including acting as a tutor to a group of students within a House and some delivery of the School's PSHEE programme. This would normally include one evening duty per week. All teachers are expected to contribute to the School's co-curricular programme and co-curricular activities alongside their academic responsibilities.

Please read 'Why teach at Cranleigh?' to be found on our website which gives an impression of the ethos to which it is expected that the successful candidate will contribute.

If you have any questions or would like to discuss any aspect of the post informally, please get in touch with Tim Fearn, Head of Physics by email in the first instance: [trf@cranleigh.org](mailto:trf@cranleigh.org)

## THE APPOINTMENT

The appointment is from September 2018.

Candidates should state fully what their particular interests are and where they think they can make contributions to the wider life of the School.

Cranleigh has its own salary scales significantly above the maintained sector and the successful applicant will be offered a salary commensurate with their qualifications and experience. Accommodation is available if required and salaries are adjusted accordingly. Significant fee concessions are available at both Cranleigh Preparatory School and Cranleigh School.

Further details and application forms are obtainable from the School website. Candidates are requested to submit a brief letter of application, together with the completed application form supported by a full CV, as soon as possible and no later than **9.30 am on Thursday 27<sup>th</sup> October**.

Interviews will be held on Friday 3<sup>rd</sup> or Saturday 6<sup>th</sup> November.

Applications will be considered as they are received and should be sent to:

The Headmaster, Cranleigh School, Horseshoe Lane, Cranleigh, Surrey, GU6 8QQ or via email to [mrp@cranleigh.org](mailto:mrp@cranleigh.org)

*We are committed to the safeguarding of children and enhanced disclosure screening will apply to this post.*