



MAGDALEN COLLEGE SCHOOL
INDEPENDENT DAY SCHOOL FOR BOYS 7 - 18 AND SIXTH FORM GIRLS



Information Pack

Head of German (with French)

Closing date: Midday, Thursday 5th March

Interview date: Wednesday 11th March

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Introduction from the Master, Helen Pike

Magdalen College School is a remarkable place. We are now well into our sixth century, and our former pupils include scholars, war heroes, musicians, Olympians, two Nobel Prize laureates, a Hollywood film director, and a saint. Our success in public examinations, in securing places at top universities, and in an astonishing array of extra-curricular pursuits ensures that we continue this proud tradition. We do so by nurturing the individual potential of each of our pupils, and above all we believe that learning is as fun as it is fulfilling.



Magdalen College School was founded in 1480 by William of Waynflete: schoolmaster, bishop of Winchester and Lord Chancellor of England. Being of humble origins, Waynflete was determined that others of ability should be given the opportunity to learn, to serve and to prosper as he did. And so MCS offers a transformative education in our global university city, the community to which we contribute.

We attract and retain the best staff and MCS is a stimulating, welcoming and thriving environment in which both to learn and to work.

A lot happens at MCS. The various sections of our website (www.mcsoxford.org) including the recent [News](#) will give you an impression of our school.

Thank you for your interest.

H. C. Pike

HEAD OF GERMAN (WITH FRENCH)

Further Information

The School

Magdalen College School, founded in 1480 by William of Waynflete, is one of the country's leading independent day schools. It is situated in an enviable location at the heart of Oxford beside the River Cherwell. It educates boys from 7-18, and girls in the Sixth Form.

The Role

The School is seeking to appoint a well-qualified linguist from September 2020 to lead the German department. The successful candidate will be required to teach German and French, with the ability to teach German to Pre-U/A Level and Oxbridge, and French to at least IGCSE. The role may also include some languages teaching in the Junior School. The successful candidate will have the expertise, enthusiasm and motivation to lead this successful and thriving department.

Application Process

Candidates should submit the Application Form for Teaching Staff, which can be found on the job vacancy link of the website (www.mcsoxford.org). To access [click here](#). This should be emailed together with a CV and covering letter of application to the Recruitment Officer, Mrs Sarah Hunter, (shunter@mcsoxford.org). All documentation should be sent no later than **midday Thursday 5th March**. The school's preferred method of communication is by email and it will not be necessary to send a hard copy of the documents by post.

We anticipate holding interviews on **Wednesday 11th March** and will be in contact with shortlisted candidates by telephone. We reserve the right to change the interview date if necessary.

References may be taken up in advance, although this does not necessarily mean that a candidate will be called for interview. If you do not wish references to be called for at this stage, please make that clear on the reference section of the application form.

Safeguarding Policy

Magdalen College School is committed to the safeguarding of pupils, and any offer of employment will be subject to an enhanced DBS disclosure, the receipt of satisfactory references, the school's pre-employment medical questionnaire, plus sight of relevant original ID documentation and degree certificate(s).

The Department

Magdalen College School is seeking to appoint a full-time Head of German from September 2020.

The Modern Languages Department consists of seven teachers, five language assistants and three Waynflete Academics.

Modern Languages are strongly established in the school, and all pupils take at least one Modern Foreign Language to IGCSE level. A good number take at least one Modern Foreign Language in the Sixth Form (the department began teaching the Pre-U in September 2018). Examination results are impressive across all three languages (French, German and Spanish): at IGCSE in 2019 60% of entries were graded 9, and 86% were graded 9-8; at A Level in 2019, 50% of grades were A* and 91% of grades were A*-A.

A number of Sixth Form pupils choose a language-related subject for Waynflete Studies: the School's unique extended project taught in conjunction with members of the University. Furthermore, on average ten candidates per year are successful in gaining places to read a languages-related degree at Oxbridge and other leading universities.





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Modern Languages teaching takes place in a suite of six well-resourced, modern and attractive classrooms in the Quincentenary building. All classrooms are equipped with interactive whiteboards, projectors and high-quality sound systems. In addition, there are two departmental offices and two smaller rooms for conversation classes with the foreign language assistants. We make use of our own resources wherever possible, but pupils in IGCSE classes generally have their own textbooks. Additionally, the department makes use of DVDs, supplementary reading resources and grammar workbooks. The use of ICT is well-developed, and the department has a class set of iPads for use in Modern Languages lessons.



The department organises study trips and exchanges, and a range of enrichment opportunities, including talks by visiting speakers, are arranged within the department. We also encourage pupils to enter the UK Linguistics Olympiad, and the Stephen Spender and Juvenes Translatores competitions. An enthusiastic approach to assisting with and

fostering such enrichment activities will be advantageous.

The aim of the Modern Languages Department is to infuse pupils with an enthusiasm for language and culture while insisting on academic rigour. Each MFL teacher at MCS has an individual expertise and teaching style, yet the Department also places great importance on teamwork and collective input to produce the best results.

The Head of German will report to the Head of Modern Languages and ultimately to the Master via the Deputy Head (Academic).

Candidates short-listed for interview will be asked to teach an observed lesson when they come to the school. They will also be required to bring with them the necessary ID documentation and degree certificate(s), all of which must be originals. Further information on the observed lesson and documentation required will be provided with the invitation to interview.



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In a lively day school, a willingness to contribute to other areas of school life, whether in the pastoral system, in games, music, drama, CCF or other activities, is always advantageous.

Benefits

MCS currently has its own salary scale, and salaries are substantially more generous than those in the maintained sector; there is also a relocation allowance on a sliding scale, by agreement with the Master and Bursar, and dependent on current location. The school also operates a cycle to work scheme, and travel loans are available. The school offers private medical cover and subscribes to the Teachers' Pension Scheme, in which all teaching staff are auto enrolled – there is, of course, an opt out, should this be preferred. School fee remission for full time staff sons (from Junior School through to Sixth Form) and staff daughters (Sixth Form) who pass entrance tests for the school is currently 50%; this operates on a pro-rata basis for part time staff. In addition, Headington School currently allows full time staff daughters who pass entrance tests for the school a 20% remission. (Headington fee remission also operates on a pro-rata basis for part time staff, and is only available to permanent staff with a Full Time Equivalent of 50% or over).

The school has a fully equipped gym which is available for staff use, and staff may also enjoy access to the University of Oxford's Rosenblatt Swimming Pool. Tennis courts are available, and there is a comprehensive programme of staff sports clubs, including football, climbing, yoga, Pilates, and badminton. Staff also have the opportunity to join choirs and music groups, and to get involved in drama productions.

Staff are encouraged to make use of the Senior Common Room within and after the school day, as an area for relaxation and shared discussion outside departments. There is also a quiet room located close to the SCR where staff can work and study. Tea and Coffee are served in the SCR at morning break, Lunch is provided in the Dining Hall, and cakes and cut fruit are available in the SCR at the end of the school day. Staff socials, guest nights and Master's Drinks are regular features of each term.



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Professional Development

The school places a significant emphasis on the professional development of all staff. A half termly CPD & Teaching Newsletter is distributed by email, which aims to highlight educational research and practical ideas, to share ideas from courses and conferences attended, to offer guidance on opportunities for CPD, and to highlight the work of colleagues in the area of teaching and learning. All colleagues are encouraged to attend at least one external CPD course each year, and also to visit another school, place of work or university, where appropriate.



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The Teaching & Learning group meets before school twice per half term. Its purpose is to consider developments in educational research, to facilitate discussion of teaching and learning, to offer a forum for the sharing of good teaching practice, and to support colleagues in experimenting with new teaching techniques. There is also a programme of Learning Lunches each term for colleagues to share good practice. Colleagues who have been teaching for more than seven years (including a minimum of three years' service at MCS) may make an application for study leave for the second half of the Trinity term.

Waynflete Teaching Certificate

The School aims to offer teaching staff joining the school without a teaching qualification (UQTs) the opportunity to develop their teaching craft and reflect on their professional practice through a structured programme of training and support. For such colleagues, the school offers the Waynflete Teaching Certificate, which may ultimately lead to Qualified Teacher Status through the Assessment Only route offered by the University of Reading.

Additional Information

Please note that MCS is an inner-city school, with limited parking. Candidates who have been offered a post will be invited to make representations in the term preceding their arrival to the Usher (Senior Deputy Head) for a parking space. If you have any questions or require additional information, please contact the Recruitment Officer: 01865 253401.