



SHEBBEAR COLLEGE

Person Specification – Day Matron

The successful candidate will demonstrate the following attributes: -

Requirement	Essential	Desirable
Educational attainment	<ul style="list-style-type: none">• A first Aid Qualification• Opus medicine trained	<ul style="list-style-type: none">• NVQs/SVQs in Caring for Children and Young People• Nursing degree
Knowledge	<ul style="list-style-type: none">• Knowledge of medicine• Ability to use management information systems e.g iSAMS	<ul style="list-style-type: none">• Experience of working in the education sector• An understanding and commitment to adhering to school policy on safeguarding
Experience	<ul style="list-style-type: none">• Previous experience of working with young people would be an advantage, but not essential	
Skills and aptitudes	<ul style="list-style-type: none">• Good Verbal and written communication skills	
Personal Qualities	<ul style="list-style-type: none">• Practical, warm and sympathetic personality• Patience and the ability to remain calm in stressful situations• Sensitivity and understanding• Flexible and adaptable• Ability to work well with others• Team player• Be an excellent communicator• To be discreet and adhere to confidentiality• Valid Driving Licence	