



SHEBBEAR COLLEGE

Day Matron

To start: As soon as possible

We are seeking to appoint a Day Matron to join our professional and dedicated health and well-being team. The role is key within the school, providing support and care for our pupils on a daily basis in term time.

The hours of work are time-time only, 11am to 5pm Monday to Friday with availability for some weekends, term time only.

Shebbear College is a small independent day and boarding school of around 300 pupils, for boys and girls aged from 4 – 18. Set in 85-acres of countryside between Dartmoor and Exmoor, it is an idyllic location in which to work. Class sizes are smaller than average throughout the school and we pride ourselves on knowing every pupil as an individual, recognising their potential and helping them to achieve their best, whatever that may be. This is what makes us special and stands us apart from other schools.

BENEFITS OF SERVICE

- Working in a small friendly school in a stunning rural location we will offer a competitive remuneration package
- Salary will be dependent on qualifications, skills and experience
- Longer holidays than the maintained sector
- Free lunch and refreshments during term-time
- Health and Wellbeing Centre on site during term time
- Free use of the School facilities such as gymnasium

APPLICATION PROCESS

All applicants must complete the Shebbear College application form which is available on the School website (please ensure that your referees include your current or most recent employer and we do not accept CVs). The completed application form, covering letter (one side of A4) and equal opportunities form should be sent via email (preferably) to the HR Department

hr@shebbearcollege.co.uk or by post to:

HR Department
Shebbear College
Shebbear
Devon
EX21 5HJ

Further details about the School and an Application Form, Equal Opportunities Form, Job Description and Person Specification are available at www.shebbearcollege.co.uk/jobs

No agencies please.

Closing Date: Monday 22nd January 2024 - 9am

Early applications are encouraged and Shebbear College reserves the right to close the recruitment process earlier than advertised, should a high volume of suitable applications be received.

PLEASE NOTE: Shebbear College is committed to safeguarding and promoting the welfare of children, young adults and expects all staff to share this commitment including regular training attendance.

The successful applicant will be offered the post subject to receipt of satisfactory written references, proof of appropriate qualifications, Health questionnaire, a check of online search engines and websites of publicly available information that does not identify the applicant as potentially unsuitable to work within a school setting, proof of identity, a satisfactory Enhanced Disclosure from the Disclosure and Barring Service, an overseas police check if required and confirmation of the right to work in the UK. Please refer to the Recruitment Selection and Disclosures Policy and Procedure on the school website.