



DIRECTOR OF FINANCE: PERSON SPECIFICATION

Essential	Desirable
<ul style="list-style-type: none">• Financial qualification required such as ACA, ACCA or CIMA.• Evidence of financial management experience to support the day-to-day operation of an establishment/company within financial constraints.• Experience of managing strategic financial plans and influencing decision making.• Experience of managing change and implementing new systems/procedures/controls.• Ability to build and form outstanding relationships with colleagues and other professionals.• Ability to work constructively as part of a team, understanding trust roles and responsibilities including own.• Excellent verbal and written communication skills appropriate to the need to communicate effectively with colleagues and other professionals.• Ability to proficiently use relevant systems and finance software.• Ability and knowledge to produce budgetary estimates, reports, cash flow and financial and statistical summaries, ideally combined with operational experience.• Good working knowledge of principles and methods of financial control and reporting, and their adaptation to various purposes, including the preparation of financial accounts.• Excellent interpersonal and influencing skills with ability to maintain strict confidentiality.• A diplomatic and patient approach.	<ul style="list-style-type: none">• Knowledge and understanding of ESFA financial requirements.• Knowledge of company and charity legislation, regulations and reporting requirements.• Recognised accounting qualification.• Experience of working within a school or similar establishment.• To have experience and understanding of the working of a trust board, and company and charity law, regulations and reporting requirements.



Essential	Desirable
<ul style="list-style-type: none">• Initiative and ability to prioritise one's own work and that of others to meet deadlines when under pressure.• Able to follow direction and work in collaboration with leadership team.• Able to constructively challenge self and others to continually improve own and team performance.• Able to work flexibly, adopt a 'hands on' approach, and respond to unplanned situations.• Ability to evaluate own development needs and those of others and to address them.• A willingness to seek specialist advice and awareness of where to seek it.• Able to attend evening meetings if required.• Efficient and meticulous in organisation.• Commitment to the highest standards of child protection and safeguarding.• Commitment to the trust's ethos, aims and its whole community.	