

**Holyhead School Person Specification**

**Post: Teaching Assistant**

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| **Area** | **Essential** | **Desirable** |
| **Qualifications** | * Educated to at least GCSE level or equivalent * Have a minimum of English and Maths at grade A\* - C or equivalent | * Evidence of further educational professional development in Special Educational Needs * NVQ Level 2 Qualification |
| Experience | * Experience of working with children and young people * Experience of working on own initiative and making decisions * Willingness to undertake further training * Good ICT skills | * Experience of providing individual support to children * Experience of working in a secondary school * Special interest and knowledge in working with young people with diagnosis of SEN * Knowledge of policies and codes of practice/legislation |
| Skills and Knowledge | * A good understanding of child development and learning processes * The ability to follow instructions from the teacher and also be able to work independently * To make effective contributions to the team as appropriate * The ability to deal positively with children and parents * The ability to manage behaviour effectively and remain calm and non-confrontational in a crisis * Show initiative and work independently | * To have a strong understanding of the SEND Code of Practice * Secure knowledge of child development and developmental delays |
| **Personal Qualities** | * Excellent attendance, punctuality and time management * Ability to work effectively as part of a team * Excellent communication and interpersonal skills * Sense of humour * Resilience * Passion to make a difference to the lives of vulnerable children and young people * Flexible and positive attitude |  |