

**Holyhead School Person Specification**

**Post: Teaching Assistant**

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| **Area** | **Essential** | **Desirable** |
| **Qualifications** | * Educated to at least GCSE level or equivalent
* Have a minimum of English and Maths at grade A\* - C or equivalent
 | * Evidence of further educational professional development in Special Educational Needs
* NVQ Level 2 Qualification

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| Experience | * Experience of working with children and young people
* Experience of working on own initiative and making decisions
* Willingness to undertake further training
* Good ICT skills
 | * Experience of providing individual support to children
* Experience of working in a secondary school
* Special interest and knowledge in working with young people with diagnosis of SEN
* Knowledge of policies and codes of practice/legislation

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| Skills and Knowledge | * A good understanding of child development and learning processes
* The ability to follow instructions from the teacher and also be able to work independently
* To make effective contributions to the team as appropriate
* The ability to deal positively with children and parents
* The ability to manage behaviour effectively and remain calm and non-confrontational in a crisis
* Show initiative and work independently
 | * To have a strong understanding of the SEND Code of Practice
* Secure knowledge of child development and developmental delays
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| **Personal Qualities** | * Excellent attendance, punctuality and time management
* Ability to work effectively as part of a team
* Excellent communication and interpersonal skills
* Sense of humour
* Resilience
* Passion to make a difference to the lives of vulnerable children and young people
* Flexible and positive attitude
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