**THE SACRED HEART LANGUAGE COLLEGE**

**186 High Street, Wealdstone, Harrow, Middlesex, HA3 7AY**

**Declaration of Additional Outside Employment**

**(to be completed by all applicants prior to interview)**

All staff employed by this school must declare all additional outside employment in order to avoid a conflict of interests, or to ensure that relevant actions are taken.

Additional outside employment will be discussed at interview.

Please complete the section below and return with your application form. **Applications cannot be considered without this information.**

If an offer of employment is made this information will be retained in your personnel file.

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**REPLY SLIP – ADDITIONAL OUTSIDE EMPLOYMENT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | | | |
|  |  | |  | |  |  | |
| Post Applied For: | |  | | | | | |
|  |  | |  | |  |  | |
| I am involved in additional outside employment: | | | | | | **YES** | **NO** |
| ***(Please circle one box)*** | | | | | | | |
|  | | | |  | | | |
| If you answered **‘YES’** to the above question, please give brief details below. Continue on a separate sheet if necessary. | | | | | | | |
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| --- | --- | --- | --- |
| Signature: |  | Date: |  |