

JOB DESCRIPTION

Job Title: Teacher of Maths

Reports to: Head of Maths

Overall Responsibilities:

- ☐ To deliver the teaching of a world-class curriculum
- ☐ To develop high quality learning materials for own use and as directed by the head of department
- ☐ To prepare pupils for academic success and inspire a love of learning that goes beyond examinations
- ☐ To be accountable for pupil achievement
- ☐ To engage with robust research and evidence as directed by department leads to ensure a high standard of teaching and learning
- ☐ To be a designated form tutor and the key home-school link for pupils

Main Duties:

Teaching and learning

- ☐ To teach effectively across a range of provision ensuring students achieve excellent outcomes
- ☐ To ensure the delivery of an appropriate, comprehensive and high-quality curriculum
- ☐ To regularly assess and review individual pupils' progress and achievement and to communicate effectively with parents and carers in line with BFS procedures and values
- ☐ To develop and maintain a learning environment in line with BFS values
- ☐ Where appropriate, to mentor staff new to teaching, staff undertaking teacher training programmes and other staff.
- ☐ To actively contribute to enrichment programmes

Data

- ☐ To target and monitor individual pupil progress and use data proactively to identify and drive individual and group improvement to maximise achievement

Safeguarding

- ☐ To be responsible for promoting and safeguarding the welfare of pupils and for raising any concerns in line with school procedures

Equality and Diversity

- ☐ To be responsible for promoting equality and diversity in line with school policies and procedures

Health and Safety

- ☐ To be responsible for following Health and Safety requirements in line with school policies and procedures

GDPR – Data Protection

- ☐ To be responsible for following GDPR requirements in line with School policies and procedures

Training and development

- ☐ To participate proactively in training and professional development including qualification required for the job role

Other responsibilities

- ☐ Play a full part in the life of the school community, both curricular and extra-curricular, to support its values and ethos and to encourage and ensure staff and pupils follow this example
- ☐ To undertake as required other duties and responsibilities relevant to the job as directed by the Principal

November 2020

PERSON SPECIFICATION

Job Title: Teacher of Maths

	Essential	Desirable
Qualifications / Training	<ul style="list-style-type: none"> • First Degree • GCSE Maths and English (Grade A-C) or equivalent 	<ul style="list-style-type: none"> • Evidence of recent continuing professional development, including Safeguarding training • Relevant professional qualification(s) • Master's degree
Knowledge / Experience	<ul style="list-style-type: none"> • Ambitious for the amount of mathematical knowledge pupils will have at age 16 • Experience of collecting and analysing student data to set, monitor and achieve student performance targets • Experience of working constructively to achieve team objectives and deadlines 	<ul style="list-style-type: none"> • Experience as a teacher at KS3 and KS4, with a track record of achieving successful outcomes for pupils of all abilities. • An understanding of the principles of assessment • Experience of successfully supporting pupils as a form tutor or in a pastoral role • Thorough knowledge of current subject-specialist developments in the National Curriculum
Skills / Abilities	<ul style="list-style-type: none"> • Ability to consistently provide a high quality, welcoming and supportive learning experience for all pupils • Ability to work effectively with people from diverse backgrounds • Ability to make a positive contribution to the team, 	

	<p>valuing and respecting others' expertise and contribution</p> <ul style="list-style-type: none"> • Ability to work in line with Bedford Free School's values of respect honesty high expectations; and to uphold BFS values • Confident IT user 	
Special Requirements	<ul style="list-style-type: none"> • Responsibility for promoting and safeguarding the welfare of children, young people and vulnerable adults and for raising any concerns • Ability to form and maintain appropriate relationships and personal boundaries with children, young people and vulnerable adults • Willingness to continuously update skills and knowledge • Emotional resilience and a flexible approach accommodating changing priorities and working patterns <p>Awareness of health and safety requirements relevant to the job</p>	