



JOB DESCRIPTION

EAL Teacher

The purpose of this role is to provide a full learning experience for students with EAL; raising the standards of teaching, learning and attainment for students, in Key Stages 3, 4 and 5, with English as an Additional Language (EAL)

Reporting to: Head of EAL and International School

Key Responsibilities

- To help develop and implement policies and practices for EAL which reflect the school's commitment to high achievement and effective teaching and learning
- To support the Head of EAL and International School in the development of appropriate syllabi, assessment, teaching and learning strategies and resources
- To support in monitoring the progress made towards achieving targets for EAL.

Teaching and Learning

To help sustain effective teaching, evaluate the quality of teaching and standards of students' achievements and set targets for improvement.

- Teach students with English as an Additional Language in small groups, including the International School cohort of new arrivals in Year 11, this can include helping with in-class support in order that they reach their targets
- Organise and deliver high quality EAL intervention classes for Key Stage 3, 4 and 5 targeted groups which may include whole class, small groups, individual teaching and team-teaching
- Teach students according to their educational needs and to ensure a high quality teaching and learning experience for students which meets internal and external quality standards
- Check, mark and assess students' work and report on progress; undertake assessment of student's work as requested by external examination bodies, departmental and school procedures
- Providing parents with information about curriculum, attainment, progress and targets; ensure a good relationship with parents to involve them in their child's learning and engage them with the school.
- Ensure that ICT, Literacy and Numeracy are reflected in the learning experiences of students
- To contribute to the orderly atmosphere of the school

- Take part in the school's staff development programme by participating in arrangements for training and professional development
- Assist the EAL TA's with organising and planning schemes of work for intervention and withdrawal groups
- Support and assist in the assessment and induction of new students into the school who arrive after the start of the academic year; audit and assess students' language levels.

Efficient and Effective Deployment of Resources

- To assist the Head of EAL and International School to identify resource needs and to contribute to the efficient/effective use of physical resources
- Liaise with the Librarian regarding provision of books in home language and culturally relevant texts
- Use accommodation to create an effective and stimulating environment for teaching and learning
- Willingness to work with others to ensure that there is a safe working and learning environment in which risks are properly assessed.

Other

- To unequivocally support and promote the values and ethos of The Elmgreen School
- Be aware of the responsibilities under Data Protection Legislation for the security, accuracy and significance of the personal data held in the schools systems
- Take responsibility, appropriate to the post for team around the child tackling racism and other forms of discrimination and promoting good race, ethnic and community relations
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school The Great North Wood Education Trust
- Work in accordance with the Schools Health and Safety Policies and Procedure
- To undertake such other duties as laid down in the School Teachers Pay and Conditions Document.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

Compiled by:	Created:
Approved by	Revision Number
	Revision Date