

APPLICATION FORM

STRICTLY PRIVATE & CONFIDENTIAL

Please complete all boxes in type or black ink



King's College
DOHA

Application for the
post of

Where did you see this
post advertised?

PERSONAL DETAILS

Forename	<input type="text"/>	Title	<input type="text"/>
Surname	<input type="text"/>	Date of Birth	<input type="text"/>
Previous Surname	<input type="text"/>	Place of Birth	<input type="text"/>
Address	<input type="text"/>	Telephone No (Home)	<input type="text"/>
		Telephone No (Work)	<input type="text"/>
		Telephone No (Mobile)	<input type="text"/>
Nationality	<input type="text"/>	Email	<input type="text"/>
Do you have Qualified Teacher Status?	Yes No	Skype ID	<input type="text"/>
If you have QTS, what year was it obtained?	<input type="text"/>	Can you be contacted at work?	Yes No
DFE Number (if applicable)	<input type="text"/>	Passport No	<input type="text"/>
Marital Status	<input type="text"/>	QID Number (if applicable)	<input type="text"/>
Age/Sex of Children (if applicable)	<input type="text"/>	Are you related to or do you maintain a close relationship with an existing employee, volunteer, or affiliates of King's College Doha?	Yes No
Is your partner seeking a position at King's College Doha?	Yes. Please state the position: <input type="text"/> No. Please state their occupation: <input type="text"/>	Do you consider yourself to have a disability? If yes, please state the nature of it and the adjustment required:	<input type="text"/>
Do you hold a current full driving licence?	Yes No		
Country of Issue (if applicable)	<input type="text"/>		

EMPLOYMENT DETAILS

Employer (or most recent)	<input type="text"/>	Date Commenced	<input type="text"/>
Job Title	<input type="text"/>	Reporting To	<input type="text"/>
Address of Employer	<input type="text"/>	Present Salary	<input type="text"/>
		Notice Period Required	<input type="text"/>
Total No of Students (if applicable)	<input type="text"/>	Reason for Leaving	<input type="text"/>
Age Range (if applicable)	<input type="text"/>		
Type of School (if applicable)	Government Independent	International Other. Please specify: <input type="text"/>	

Briefly outline the major tasks and responsibilities in your current role including level of teaching.

Employment History (Most recent first)

Employer	<input type="text"/>	Age Range (if applicable)	<input type="text"/>	
Address of Employer	<input type="text"/>	Total no of Students (if applicable)	<input type="text"/>	
		Type of School (if applicable)	Government Independent	International Other. Please specify: <input type="text"/>
From - To	<input type="text"/>			<input type="text"/>
Job Title and Main Responsibilities (including level of teaching)	<input type="text"/>			
Reason for Leaving	<input type="text"/>			

Employer	<input type="text"/>	Age Range (if applicable)	<input type="text"/>	
Address of Employer	<input type="text"/>	Total no of Students (if applicable)	<input type="text"/>	
		Type of School (if applicable)	Government Independent	International Other. Please specify: <input type="text"/>
From - To	<input type="text"/>			<input type="text"/>
Job Title and Main Responsibilities (including level of teaching)	<input type="text"/>			
Reason for Leaving	<input type="text"/>			

Employer	<input type="text"/>	Age Range (if applicable)	<input type="text"/>	
Address of Employer	<input type="text"/>	Total no of Students (if applicable)	<input type="text"/>	
		Type of School (if applicable)	Government Independent	International Other. Please specify: <input type="text"/>
From - To	<input type="text"/>			<input type="text"/>
Job Title and Main Responsibilities (including level of teaching)	<input type="text"/>			
Reason for Leaving	<input type="text"/>			

If applicable, please give an explanation for any gaps in employment (when not in education or training).

Supporting Statement: please tell us why you have applied for this position, how you meet the requirements of the role, and provide examples of your achievements that highlight your suitability (Please keep the maximum word count to 750).

Education and Professional Development Details

Secondary Education History

From	To	Name of School or College	Qualification Awarded (Subject & Level)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Further or Higher Education Theory

From	To	Name of Establishment	Qualification Awarded (Subject & Level)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Professional Qualifications/Membership of Professional Bodies/Relevant Training Courses

From	To	Professional Body/Organisation	Qualification Awarded (Subject & Level)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Supplementary Information

Please give details of sports, languages and/or other activities that you can offer

Interests

Clubs and Associations

References: Please supply the details of three professional referees and state in what capacity the referee knows you. One should be your present (or most recent) line manager.

Referee 1

Name	Job Title	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tel No	Email	Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Referee 2

Name	Job Title	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tel No	Email	Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Referee 3

Name	Job Title	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tel No	Email	Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please note:

Professional references from relatives or from people writing solely in the capacity of friends will not be accepted.

We may approach referees to ask them for information to verify particular experiences or qualifications. If you are currently working with children, on either a paid or voluntary basis, your current employer will also be asked about disciplinary offences relating to children, including any for which the penalty is time expired [that is where a warning could no longer be taken into account in any new disciplinary hearing for example] and whether you have been the subject of any child protection concerns, and if so, the outcome of any enquiry or disciplinary procedure. If you are not currently working with children but have done so in the past, we will ask the employer who most recently employed you in work with children about these issues.

We will seek references on all long-listed candidates and may take up references prior to interview. Please inform us if you do not wish us to contact your current employer at this stage.

Education and Professional Development Details

Due to the nature of the work of this post you are required to give details of criminal offences for which you have been convicted. For the purposes of this application, guidance and criteria on protected convictions, cautions, reprimands or final warnings can be found on the Disclosure & Barring Service website, provided below:

<https://www.gov.uk/government/organisations/disclosure-and-barring-service>

Have you ever been found guilty of a criminal offence?

Yes

No

All applicants are required to complete Appendix A.

Disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s).

Successful applicants will be required to consent to an enhanced check by the Disclosure and Barring Service (DBS) or equivalent.

Data Protection

By signing this form, I agree to this data being held and processed and if I am appointed to the post, I also agree to further information, including sensitive data (e.g. bank details, medical information etc.) being held by King's College Doha and its affiliations.

Declaration by the Applicant

I confirm that the information given by me is correct. I understand that if I give false information or withhold relevant information it could result in my dismissal.

Signature of Applicant

Date

Submission of Form

King's College Doha is part of EduReach Education's network of Schools. Please return your completed application form by email to careers@kingscollegedoha.com

APPENDIX A

CRIMINAL RECORD SELF DECLARATION FORM



King's College
DOHA

Section 1

Name	<input type="text"/>	Start Date	<input type="text"/>
Role Applied for	<input type="text"/>		

Section 2

Have you received a conviction, caution, reprimand or a warning which has been recorded on a police central record, (includes 'spent' and 'unspent' convictions) or has any information been held locally by police forces that are grounds to be considered relevant, since your last declaration?

Yes. Provide the relevant information below.

No. Please go to Section 3 of the form.

Date of Offence	Offence	Conviction/Pending
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 3

Do you wish to provide further information?

Yes. Provide the relevant information below.

No. Please go to Section 4 of the form.

Additional Information:

Section 4

Declaration

I declare that the information I have provided in relation to criminal convictions, prosecutions pending, and cautions is accurate.

I agree that further enquiries that are considered necessary may be undertaken, including a full police check.

Name (please print)

Signature

Current Address

Date