



WALTHAMSTOW HALL

SEVENOAKS FOR GIRLS AGED 3-18

Job Description for a Part-Time Teacher of Classics

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

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| Commencing | September 2019 – initially on a one-year contract |
| Summary of the rôle | <p>The School is seeking to appoint a well-qualified graduate to teach approximately 0.5 of a timetable and to share in the teaching of Latin throughout the School to Advanced Level and potentially Oxbridge preparation.</p> <p>The person appointed will be an enthusiast for their subject, with the ability to communicate to girls at all levels. The ability to offer Ancient Greek or Classical Civilisation will be an advantage, but is not a requirement.</p> |
| The Department | <p>There are currently two full-time Classicists within the department. Classics is well-established at the School, with a number of girls each year pursuing the subject at Sixth Form and university level, including Oxbridge.</p> <p>All girls start Latin in Year 7. In Years 8 and 9 they may continue Latin or choose to study Classical Civilisation. Latin is offered at GCSE (Eduqas) in the main option block and as a twilight option. Girls follow the Cambridge Latin Course. In recent years there have been two GCSE Latin groups as well as a GCSE Greek group.</p> <p>In the Sixth Form, Latin and Classical Civilisation are offered to A Level. The School has also introduced A Level Greek from 2018.</p> <p>Girls often go on to study Classics at university, including Oxford and Cambridge, with excellent results.</p> <p>The Classics Department organises a number of trips each year for girls at all levels. There have been trips to Athens, Rome and the Bay of Naples and day trips include Fishbourne Roman Palace and Bignor Roman Villa, as well as theatre visits to see the Actors of Dionysus.</p> |

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| | <p>A lunchtime Classics Club is also run for Years 7 and 8 where girls can enhance their understanding of both the Ancient Roman and Greek worlds.</p> <p>The Department makes extensive use of the available ICT resources (iPads, laptops, interactive whiteboards, internet/websites, CD roms etc) to enhance the delivery of the subject within the classroom.</p> |
| The Post | <p>The successful applicant will:</p> <ul style="list-style-type: none"> • Participate in the development and promotion of Classics within the School. • Contribute to the departmental Schemes of Work. • Monitor and record the achievements of the girls. • Give girls regular feedback to help them achieve their potential. • Keep up-to-date with developments in the teaching of Classics and its subject matter. • Participate fully in Classics related co-curricular activities. • Teach one twilight lesson each week. |
| Person Specification | <p>The successful applicant will:</p> <ul style="list-style-type: none"> • Be well-qualified in the subject and capable of teaching Classics up to A Level, and preferably Oxbridge level. • Have enthusiasm for the subject and an ability to communicate it to the girls at all levels. • Have the ability to motivate students, using a variety of teaching strategies in order to meet the needs of all students. • Be competent in ICT and willing to help develop its use within the department. • Have the ability to work in a team. • Have the energy, innovation and flair, as well as the desire to develop his/her own ideas through In-Service training. • Have a sense of perspective. |
| Line Manager | Head of Classics |
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| Expectations of all staff: | <ul style="list-style-type: none"> • To uphold and implement the School's stated mission and to safeguard its ethos, including the support of the wider life of the school. • To expect and encourage the highest standards of work and behaviour from students at all times. • To support and implement whole School policies and practices and evaluate their own teaching critically in order to improve personal effectiveness in the classroom. • To ensure that each girl is treated as an individual and enabled to fulfil her academic potential. • To take responsibility for their own professional development and keep up to date with developments relating to subject matter and pedagogy. • To set a good example to students through personal presentation and conduct. |

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| | <ul style="list-style-type: none"> • To establish effective working relationships with professional colleagues. • Colleagues are expected to contribute to the outstanding pastoral care provided. |
| You may also be required to undertake such other comparable duties as the Headmistress requires from time to time. | |
| <p><i>Walthamstow Hall is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service</i></p> | |

Applications should be made on the School's Application Form and should be accompanied by a handwritten covering letter to the Headmistress, Miss S Ferro. Please post your letter and application to:-

Miss Stephanie Ferro, MA (Oxon), MA (Lond)
Headmistress
Walthamstow Hall
Holly Bush Lane
Sevenoaks
Kent
TN13 3UL

The closing date for applications is Monday 28 January 2019 (by 12 noon).

Interviews

Interviews will take on Monday 4 February 2019.
References will be taken up before interviews.

The School reserves the right to change these dates, and to close the vacancy at any time, so early application is advised.

Polite notice: Please note that it is not customary for the School to provide feedback to candidates.

January 2019