

	<p>Installation of audio-visual hardware and software</p> <p>PC/ laptop hardware, printer hardware installation.</p> <p>Software installation</p> <p>Knowledge of use of application software eg MS Office and the ability to train others in the use of the packages (Excel/Word/Access)</p> <p>Knowledge of website and VLE (Google Workspace) maintenance</p>		
OTHER REQUIREMENTS	<p>Driving Licence and the ability to travel independently between schools</p> <p>Able to respond quickly to unexpected problems and situations</p> <p>To be physically fit and able to carry out duties including lifting, carrying and also working in awkward positions</p> <p>To be able to work under pressure (including interruptions such as conflicting demands on time)</p> <p>Ability and willingness to work as part of a team</p>		Interview
<p>COMPILED BY: M Bull/Y Hennous Date: 13th December 2023</p>			