



Class Teacher Key Stage 2

Required September 2017

MPS/UPS



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Orchard Primary Academy
Enjoy and Achieve
Every Day Counts



At Orchard a highly skilled and experienced team of staff are all committed to providing a high quality education for our students. Our expectations are high and we work relentlessly to realise them. Our belief is that all children whatever their background and starting points, can achieve highly. We know that children only get one chance at their education and we have a duty to ensure that at the end of each stage of their education, children are ready and prepared for moving on to the next stage. Alongside the strong focus on attainment, a planned programme of opportunities is in place which will enrich experiences, allowing students to develop their interests, social skills and embrace the community around them, in many areas of learning.

We are committed to using the environment, both onsite and beyond, as a classroom and this is an essential part of our core offer. We want our children to be truly involved in their education and as such we provide active, engaging and interactive learning experiences. The classroom environment is a fundamental part of the learning experience where children have a sense of ownership and are able to develop as purposeful, focussed and independent learners.

We have well established relationships with our families and the local community. We hold regular family learning afternoons and morning reading sessions, where parents are truly involved in their child's learning journey.

Orchard Primary Academy serves a vibrant school community. We want students to be proud of themselves and who they are, whilst having the highest standards of respect and understanding for each other.

Our Vision

- To provide high quality education for all children
- To have high aspirations for all, enabling everyone to develop to their best
- To work cooperatively together so all are able to achieve
- To enhance the life chances of all the children in our care
- To work closely with the local community in order to meet the needs of the children and parent
- To work with parents as partners in their child's education

Ethos

At Orchard we believe that every child is an individual with their own strengths and areas they can achieve well, helping to build their self-esteem. All are capable of achieving their best if they are given the right support and high quality education. By developing a skilled team, of both teachers and support staff, will be able to provide the ideal environment for our children to develop to their full potential.

It is essential we work in close partnership with parents, helping them to support their children effectively at school. Every child's success will be celebrated within our school and it is up to us to ensure that the children have a strong sense of pride in what they achieve. We believe that every child should be able to enjoy and achieve in their learning as every second counts in a child's education.

Please see our website www.orchardprimaryacademy.org or our Twitter feed @OrchardPrimaryA for more information and to see some of our work in action.

A word from Orchard Chair of Governors

I became Chair of Governors at Orchard Primary Academy in 2015 and have thoroughly enjoyed working with the staff, trust partners and the wider community since then. I feel honoured to be connected to an organisation that aspires to provide an excellent education for all and places children and the community at its heart.

I am very pleased with the progress that has been made since conversion to an Academy but recognise that there remains a lot of work to be done. The governing body and myself, as Chair of Governors, have an important role to play in this process and I look forward to working closely as a 'critical friend' to deliver and achieve excellence in all areas for the pupils of Orchard Primary Academy.

Barbara Cunningham

Moor End Multi Academies Trust

Sponsorship

Moor End Multi Academies Trust is the sponsor and works in partnership to raise levels of attainment and aspirations of all students. As sponsor, Moor End Multi Academies Trust is very well placed to create a unique institution characterised by high achievement and success. The Trust has a national reputation for excellence and has a solid track record of partnership working with employers, universities and local schools.

The benefits that Moor End Multi Academies Trust brings are immense, adding their expertise and ideas as well as opening up life-enhancing opportunities to all in Orchard Primary Academy.

The key to the Academy's success will be the development of a shared vision, effective and transformational leadership and management, robust partnership arrangements, high quality and focused teaching which guarantees students learning and success. This all needs to be achieved amongst a strong and cohesive staff body.

Students will show good manners, work hard and be honest at all times. They will learn, share and succeed, together.

The Trust

The Trust will work with you to ensure that this academy runs extremely well day-to-day and performs highly effectively. This academy is on a journey to Outstanding by implementing and developing:

- ✓ Academy culture and ethos
- ✓ Quality of teaching
- ✓ Progress and achievement
- ✓ Leadership and management at all levels
- ✓ Academy conduct and student behaviour
- ✓ Transition, student numbers and parental engagement

THE SELECTION PROCESS

How to Apply

Thank you for taking time to read and digest our information. If you wish to apply for the post of **Class Teacher – Key Stage 2** you should;

- Follow the link to complete the online application form.
- Complete the application form fully, ensuring all details are accurate and all declarations are signed. Please ensure you enclose two professional referees with one being your current employer (with email addresses if possible). Do not enclose additional CVs.
- Ensure you fully complete the personal statement section of the form, addressing the key characteristics and experiences outlined in the person specification and the unique contribution that you could make to the future success of this academy.
- Submit your application by **9am Friday 30th June 2017**

Time table for the selection process

- Closing date for applications: **9am Friday 30th June 2017**
- Shortlisting and Invite to interview: **w/c 3rd July 2017**
- References requested: **w/c 3rd July 2017**
- Interview Day: **TBC**

Successful applicants will be required to undertake a Criminal Record Check via the DBS. The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



JOB DESCRIPTION – Class Teacher

JOB PURPOSE:

To carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document 2016 and have due regard to the aims, ethos and policies of the school; under the direction of and in consultation with the Principal.

A. Teaching and Learning

- Plan activities and experiences appropriate to the age, ability and individual need of all students following the Curriculum Guidance for the Key Stage and National Curriculum to ensure students receive a broad and balanced curriculum.
- Set clear and challenging targets for learning, building on prior attainment.
- Consider how the subjects can promote citizenship, spiritual cultural, mental and physical development and preparation for adult life.
- Reviewing and maintaining resources and a high quality learning environment.
- Recording student's profiles, progress and attainment in accordance with school policy.
- To positively promote engagement with parents.

B. Continuous Development

- To attend courses provided by organisations as and when appropriate and disseminate information.
- Manage a curriculum area(s) of special interest where necessary:
 - (a) be involved in the organisation, maintenance and review of resources and equipment throughout school attached to that curriculum area(s);
 - (b) keep abreast of current trends and developments, attend relevant courses and disseminate information and ideas to colleagues associated with that curriculum area(s).

C. Assessment and Recording

- Assess how well learning objectives have been achieved and use this assessment to inform future teaching.
- Assess and record students' progress in accordance with School Policy and Statutory Guidance.

- Mark and monitor class and homework, providing constructive oral and/or written feedback and setting targets for students' progress.
- Provide written reports to:
 - (a) parents, in accordance with school procedures and statutory requirements;
 - (b) other agencies, in accordance with school procedures and Code of Practice.

D. Pastoral

- To promote, maintain and supervise the Health and Safety of students engaged in authorised school activities both on school premises and elsewhere.
- To demonstrate a commitment to positive behaviour management throughout school.
- To care for the physical and emotional welfare of children within the class/school.
- To follow child protection procedures in accordance with School Policy to ensure the safety and welfare of children throughout the school.
- To register students, encourage punctuality and reinforce school attendance procedures in consultation with the Head Teacher.
- To develop positive relationships with parents and promote the home-school partnership.
- To liaise with outside agencies responsible for student welfare.

E. General

- To promote Equality and Diversity ensuring that, specifics of gender, race, class, ability and disability are treated in a positive and no-discriminatory manner.
- To attend meetings with colleagues, parents and outside agencies as directed by the Principal.
- To adhere to safe working practices and to report any dangerous events or equipment to the relevant person.
- To carry out any other duties appropriate to the level expected of a teacher on standard scale relating to the efficient organisation of the school.
- To participate in Performance Management as required by Government Regulations.

F. Safeguarding

- As part of your wider duties and responsibilities you are required to promote and actively support the Academy's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and

doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable.



PERSON SPECIFICATION

Post Title: Class teacher
Main scale/UPS

	Criteria	Rank	How Identified
EDUCATION AND TRAINING	Degree in appropriate area	E	Application form
	Evidence of continuing professional development	E	Application form
	Attendance at recent training/professional development on learning	D	Application Form and interview
RELEVANT EXPERIENCE	Evidence of recent excellent classroom practice in primary education	E	Application form
	Evidence and experience of raising standards/achievement and accelerate student progress	E	Application form and interview
	Experience of working with parents, outside agencies and the wider community	D	Application form and interview
	Experience of working within a team	E	Application form and interview
	Experience of working with children from different backgrounds	D	Application form and interview
	Experience of creating an engaging classroom environment which stimulates children's interest and supports their learning	E	Application form
SPECIAL KNOWLEDGE AND SKILLS	High quality and effective interpersonal skills	E	Application form and interview
	Expert knowledge of the new National Curriculum and the skills to develop a creative and confident approach to curriculum co-ordination	E	Application form and interview
	A clear philosophy of primary education and proven ability to translate this into practice	E	Application form and interview
	An excellent class teacher with excellent organisational skills	E	Application form and interview



	Criteria	Rank	How Identified
	A dedication to meeting all children's needs through varying teaching strategies	E	Application form and interview
	An ability to lead, enthuse and motivate colleagues	E	Application form and interview
	Understands the principles of Child Protection and Safeguarding and recognises own responsibility and accountability	E	Application form and interview
	Excellent communication and presentation skills	E	Application form and interview
	An ability to be innovative, and support on-going initiatives	E	Application form and interview
ADDITIONAL FACTORS	A commitment to community cohesion and student inclusion	E	Application form and interview
	A willingness to undertake extra-curricular activities	E	Application form and interview