## New to Headship - Be effective from the start.



# Aldryngton works as part of the local Schools' Learning Alliance which offers the following New to Headship package.

Headship is a privilege, and is possibly something you have aspired to and worked hard for over many years. Becoming a Head teacher should come with support and mentoring to ensure you lead the whole school community effectively and in the right direction from day one. You need to be inspirational, leading your staff to ensure excellence at all times. Where do you start?

*New to Headship* is designed by Headteachers who want to support new Heads. They have been exactly where you are today, and appreciate how completely overwhelming, and at times lonely this job can be without the right support.

# 1. Where to start – the first 2 months of Headship

- -Setting out your stall with staff, parents and children
- -Identifying strengths and areas of development (staff, data and leadership)

## 2. Vision for your school

- -Unique Selling Point and how to get others to buy in to your vision
- -What do you want the community to say about the school?

#### 3. SEF from the outset

- -Managing outcomes
- -Setting up good monitoring systems
- -Gathering information for a SEF and prioritising challenges

## 4. School Improvement

- -Writing a School Improvement Plan
- -Identifying and implementing priorities
- -Continuous Professional Development and investing in your team

#### 5. Leadership and Management

- -Distributive leadership
- -Leadership structure
- -Growing leaders and building capacity
- -What to prepare for Governors meetings and how to work with your Chair Of Governors

#### 6. Safeguarding

- -Policy/systems and processes
- -Safeguarding audits

#### 7. Performance Management

- -Setting targets which impact on school improvement
- -Crucial conversations

#### 8. Preparing for OFSTED

- -Paperwork preparation and support
- -Managing monitoring visits
- -Website

#### 9. The Budget

- -Working with your Business Manager
- -Setting a Budget in challenging times
- -Income generation

## 10. Finally –the other stuff!

- -Challenging conversations including handling complaints
- -Behaviours/Exclusions ....... and anything that you need support with.