

ROKEBY SCHOOL JOB SPECIFICATION

Learning Support Teacher

Role outline:

The Learning Support Teacher is a vital role, enabling boys with specific learning difficulties, or those who find difficulty accessing areas of the academic curriculum, to do so.

Key responsibilities:

- Planning and preparing individual or small group lessons;
Teaching, according to their educational needs, the pupils assigned to the teacher, including the setting and marking of work to be carried out by the pupil;
- Assessing, recording and reporting on the development, progress and attainment of pupils.
In each case having regard to the curriculum for the school.

Other activities:

- Promoting the general progress and wellbeing of individual pupils and of any class or group of pupils assigned to him/her;
- Providing guidance and advice to pupils on educational and social matters; making relevant records and reports;
- Reporting to the Learning Support Coordinator regarding pupil progress;
- Supporting boys in their handwriting and running intervention groups
- Supporting boys in English or maths lessons and team teach if necessary
- Supporting the Learning Support Coordinator in the assessment and observation of boys
- Communicating and consulting with parents of pupils;
- Communicating and co-operating with persons or bodies outside the school;
- Participating in meetings for any of the purposes described above;
- Providing support, advice and guidance for teachers within the Prep School.
- Liaising with the Lower School and those supporting there
- Participating in staff meetings as required.
- Supporting the Learning Support Coordinator in the invigilation of boys with access arrangements

Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

Review: further training and development:

- Reviewing from time to time his/her methods of teaching and programmes of work;
- Participating in arrangements for his/her further training and professional development as a teacher;
- Supporting staff training in Learning Support where appropriate

Line Management

As set out in the line management schedule, revised annually

Standards and Expectations

A member of the teaching staff is expected to meet or exceed the school's standards and expectations.

Responsible to:

The Learning Support Coordinator, and through them to the Head of Middle School.

Jason R Peck
Headmaster
January 2019