

	Role:	School Librarian
	Salary Scale:	SO2 - (35,217-£37,038) (Actual salary will be pro-rata to term time only)
	Updated:	20th July 2023

Descriptor	Requirement	Evidence
	D: Desirable E: Essential	A: Application I: Interview
<i>Qualifications/Training</i>		
Educated to GCSE or equivalent level, including at least a C grade in English and Maths	E	Application Form
Qualified Librarian Status	E	Application Form
<i>Professional Experience Knowledge and understanding</i>		
Knowledge and experience of library organisation, maintenance and development	E	Application Form, Interview
Knowledge of the use of I.C.T. as a learning Application	E	Application Form Interview
Knowledge of computerised library management systems or a willingness to learn	E	Application Form, Interview
<i>Abilities and Skills</i>		
Ability to coordinate, lead and motivate a Interview	E	Interview
Ability to show initiative and work effectively with minimum supervision within an agreed framework	E	Interview
Ability to communicate effectively with both staff and pupils	E	Interview
Ability to plan and oversee the development of the library area	E	Interview
<i>Equal Opportunities Awareness</i>		

A commitment to equal opportunities, awareness of diversity issues and working in a positive and non-discriminatory way	E	Application Form, Interview
A commitment to working in a multi-cultural environment and with pupils and staff from diverse backgrounds and abilities	E	Application Form, Interview
A commitment to working in a flexible and collaborative manner with all members of the school community	E	Application Form, Interview
<i>Child Protection & Safeguarding Awareness</i>		
A strong understanding of child protection and safeguarding matters	E	Application Form, Interview
A commitment to safeguarding and promoting the welfare of young people	E	Application Form, Interview