



WOLVERHAMPTON
GRAMMAR SCHOOL

HEAD OF ART

Required for September 2023. Full-time.
Competitive Salary available.

PROVIDING AN EDUCATION THAT TRANSFORMS LIVES AS WELL AS MINDS

Wolverhampton Grammar School is one of the **oldest schools in the country**, founded in 1512 and as a **selective and co-educational independent school** of 711 pupils aged 4-18 years, it enjoys an **outstanding reputation**. Award-winning and judged **"Excellent"** by the Independent Schools Inspectorate, this is your opportunity to join a **nationally recognised, forward thinking School**.



**Would you like to be part of a leading Art Department?
If you believe in inspiring children and would like to be a
member of an inclusive and diverse school community
then we want to hear from you.**

You will join a community that thrives on challenge and intellectual curiosity, one where your skills will continue to be developed with an individually prepared professional development plan.

The successful candidate will join a community of teachers who excel in delivering a personalised, individual learning experience. You will have access to a range of professional support services including HR, IT, Library Services, Marketing, Communications and Development.

For more information about the School and to download the Job Description and Application form, visit www.wgs.org.uk or contact Marsha Martin telephone: 01902 421326 email: recruitment@wgs-sch.net



CLOSING DATE FOR APPLICATIONS: WEDNESDAY 22ND MARCH, 4^{PM}

INTERVIEWS WILL BE HELD ON MONDAY 27TH MARCH 2023



INTRODUCTION TO THE ART DEPARTMENT

The aim of the Art and Design Department at Wolverhampton Grammar School is to encourage understanding of the power of the image and to foster skills and creativity in a variety of media. The department uses traditional techniques such as oil painting and print-making, to chemical photography and new technologies such as digital photography; all based on a strong foundation of observational drawing.

This is testament to the value that the School places on the creative arts, the expertise and dedication of our specialist teachers and the hard work of our talented students. The School regularly submits entries to the Merchant Taylors' Photographic Exhibition, as well as both regional and nationally recognised competitions. Furthermore, we host a variety of extra-curricular activities including regular art lectures and exhibitions to increase our students' exposure to culture and the arts.

The Department has two full-time and one part-time teacher, an Arts Assistant and shares a full-time technician with the Drama department. Constructed in 2007, the art centre includes four, purpose built large painting studios, as well as access to excellent, specialist equipment including Apple Macs and Adobe Creative Suite, print-making facilities, digital photography, film making and research areas for art history. A newly constructed dark room is also about to be added to the resources on offer. The building also houses a stunning exhibition space: The Viner Gallery - named after Charles Viner (Head of Art at the School from 1942 - 1968).

This dedicated gallery space enables both the School and professional artists to host an extensive programme of exhibitions, showcasing the work of our students alongside practising artists.

The annual Summer Exhibition helps complete a full programme of events. The School also offers regular opportunities to visit major galleries including the National Gallery, the Tate Galleries, the National Portrait Gallery, as well as bi-annual culture visits to cities such as Barcelona, Paris, Venice and New York. Closer to home, the students regularly visit our local galleries and are given opportunities to work with artists at Ironbridge Fine Arts and Framing, both in Shropshire as well as fellow art students at the City University School of Art. WGS was recently selected as a partner school for the British Art Show 9 programme.

Art at Wolverhampton Grammar School is open to all and the School is particularly proud of the way Junior School pupils use the studios to discover art - in everything from tie-die to silk painting, print-making to acrylic on canvas.

Art and Design is a popular choice for GCSE and A Level. In 2022, 100% of students achieved A* - B at A Level. 87% of students achieved Grade 9 - 7 and 100% of students received Grades 9 - 5 at GCSE level in 2022.

National award winning and judged "Excellent" in all areas by the Independent Schools Inspectorate, as the leading Independent school in the city we enjoy an outstanding reputation and put the wellbeing of our staff and students at the heart of everything we do. Our staff benefit from a comprehensive and personalised professional development and leadership programme.

For more information about the School and to download the Job Description and application form, visit www.wgs.org.uk or contact Marsha Martin telephone: 01902 421326 or email: recruitment@wgs-sch.net

CLOSING DATE FOR APPLICATIONS: WEDNESDAY 22ND MARCH, 4^{PM}

INTERVIEWS WILL BE HELD ON MONDAY 27TH MARCH 2023

JOB DESCRIPTION: HEAD OF ART

Summary of the role:

The role of a Head of Department encompasses many areas including providing team management, administration and academic leadership and the following are minimum expectations:

Contract/Hours of Work:

Full-time.

Pay Grade:

Competitive salary available.

Line management responsibility for:

Department of Art teaching staff.

Line Manager:

Deputy Head

Academic Leadership:

Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.

- to establish the department's aims and objectives and to set and maintain the quality and standard of work
- write a departmental development plan and formulate and execute an annual self-evaluation
- to teach to the highest standard, aiming to be the foremost advocate of the teaching of the subject within the department
- to keep up-to-date of new techniques and concepts in the subject
- to ensure that correct procedures are adopted and maintained by all who work in the department
- to keep in touch with developments in Higher Education and with entrance procedures/requirements for particular courses
- to promote improvement of academic standards throughout the School.

Administration:

- for each year group, provide appropriate programmes of study, ensuring they are current and that they are appropriately followed
- provide appropriate resources for the department
- to take responsibility for the annual departmental budget, ensuring that expenditure stays within the limits of the budget, and to liaise with the Deputy Head and the Bursar over any additional funding needed
- to arrange the staffing and rooming of the department's timetable in consultation with the Deputy Head
- to oversee the setting of internal examinations and tests as appropriate, fulfilling any requests made by and meeting any deadlines set by the Deputy Head
- to oversee the writing of reports and assessments
- to oversee the entering of candidates for external examinations, liaising with the Examinations Officer as required and providing predicted grades for candidates
- to keep records throughout the duration of the Headship of department, showing set sizes, common test results, grades achieved in mock exams, grades achieved in public exams and any other details felt to be important to the department
- prior to the annual departmental review, provide an annual review of public exam results
- produce and maintain a thorough Departmental Handbook
- to control text books and equipment in the possession of the department and, within the limits of the budget, to ensure that they are replaced when necessary.

Team Management:

- to review and appraise the work of each member of the department and to encourage and take an interest in the work of each member of the department (including any technical and support staff), especially any new appointees
- to arrange regular meetings of the department in order to discuss pupils' progress, any common problems and other departmental issues and to share good practice
- to balance the strength which each member of the department might have in teaching a particular ability group with the necessity of avoiding staleness, complacency and inflexibility (which can arise after over-long concentration on one specific set or teaching programme)
- to ensure, in consultation with the Deputy Head, that members of the department receive appropriate opportunities for INSET/career development
- the Head of Department is required to carry out such additional duties as may be required from time to time for the proper performance of the duties of this role

You may also be required to undertake such other comparable duties as the Head requires from time to time.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

JOB DESCRIPTION: HEAD OF ART

	Essential These are qualities without which the Applicant could not be appointed.	Desirable These are extra qualities which can be used to choose between applicants who meet all of the essential criteria.	Method of assessment
Qualifications	Qualified teacher status Good honours degree in Art Good A Level qualifications	Evidence of formal in-service training	Production of the Applicant's certificates Discussion at interview Independent verification of qualifications
Experience	Experience of teaching in at least two schools Experience of teaching post-16 Art Experience of whole school and / or departmental initiatives Teaching and supporting students across all abilities and giving confidence to weaker students	Teaching experience in an independent school with a proven track record of success Managerial experience of a whole school area / project	Contents of the application form Interview Professional references
Skills	An ability to differentiate teaching to meet all needs and to stretch the most able The ability to motivate and inspire pupils Strong ability to communicate orally and in writing Empathy when working with others IT competency Ability to use variety of teaching methods An ability to co-ordinate with external agencies to support learning	Strong organisational skills	Contents of the application form Interview Professional references
Knowledge	Knowledge of A Level / GCSE Art specification		Contents of the application form Interview Professional references
Personal competencies and qualities	Passionate about teaching and learning Ability to display warmth, care and sensitivity in dealing with children and young people A positive attitude to use authority and maintaining discipline A willing team player who works productively Ability to prioritise A willingness to work with parents and carers to ensure positive outcomes Willingness to be involved in the wider life of school		Contents of the application form Interview Professional references