**JOB DESCRIPTION**

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| **Agency** | Department of Education | **Work Unit** | Student Wellbeing and Inclusion |
| **Job Title** | Education Advisor Positive Learning Centre | **Designation** | Senior Teacher 1 |
| **Job Type** | Full Time | **Duration** | Ongoing |
| **Salary** | $116,331 | **Location** | Katherine |
| **Position Number** | 33417 | **RTF** | 163959 | **Closing** | 25/04/2019 |
| **Contact** | Jenny Ward, Manager Positive Learning Centres (Senior Psychologist) on 08 8901 1313 or jenny.ward1@nt.gov.au |
| **Agency Information** | <https://education.nt.gov.au/>  |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached detailed** **resume/cv**. For further information for applicants and example applications: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines) |
| **Information about Selected Applicant’s Merit** | If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/information-for-applicants) |
| **Special Measures** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved **Special Measures** recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/special-measures) |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=163959>  |

**Primary Objective:** Manage the programs and staff of the Positive Learning Centre that provides evidence-based programs for students exhibiting extreme challenging behaviours.

**Context Statement:** The Student Wellbeing and Inclusion (SWI) works collaboratively with schools, students and their families to strengthen a whole of system approach to assist students to develop into healthy, resilient young people who can maximise their learning and wellbeing opportunities. SWI is part of Education Policy and Programs, which is focused on quality teaching and ensuring all children and students (from birth to Year 12) can learn to their potential. The Positive Learning Centre (PLC) are units within the SWI that provide short term intensive support programs for some students where in-school behaviour management efforts have been unsuccessful.

**Key Duties and Responsibilities:**

1. Provide leadership to, and manage the PLC team to ensure that school and community resources are effectively utilised to provide for young people requiring support with mainstream schooling.
2. Participate in, and adhere to, the departmental PLC quality assurance and governance processes, and report and evaluate against the PLC’s strategic and actions plans, including a strong focus on data capture.
3. Utilise appropriate assessment tools to assist with the development of individual approaches for each student including data and documentation management.
4. Coordinate the PLC teaching staff in the development of plans appropriate to the individual student that includes behavioural, academic programs and strategies for successful re-entry into mainstream school.
5. Collaborate with the home school, the parent/carer, personnel, staff, government and non-government agenciesand the PLC team to ensure appropriate case management for all students within the program.

**Selection Criteria**

**Essential:**

1. Registered, or ability to register, with the Teacher Registration Board of the Northern Territory, and possess a current Working with Children Clearance Notice (Ochre Card).
2. Theoretical and practical knowledge and expertise in the management and teaching of young people with challenging behaviours, including demonstrated experience in Special Education support and planning, in addition to the provision of psycho-educational services.
3. Ability to establish and maintain effective consultative and positive working relationships with people from diverse professional, cultural and linguistic backgrounds as appropriate to the context of the position.
4. Proven ability to effectively lead teams to achieve strategic and specific outcomes.

**Further Information:** School-based conditions apply to this position. Visits to schools may necessitate travel by 4x4 vehicle or light aircraft, including overnight stays of up to four days.

**Approved: March 2019 General Manager, Student Wellbeing and Inclusion**