

## Job Description – English Teacher

**Reports to:** Head of Department/Headteacher  
**Start date:** September 2019  
**Salary:** CHAT Teachers Main Scale up to M3 £31,120.00 Per annum

### Key responsibilities

- To plan, resource and deliver lessons and sequences of lessons to the highest standard, thereby ensuring meaningful learning takes place and pupils make rapid and sustained progress
- To develop one's own teaching practice to a level of advanced proficiency
- To fully implement all academy routines and techniques for creating a culture of high expectations
- To contribute to the enrichment, extra-curricular and raising aspirations programmes
- To provide daily pastoral tutoring to a cohort of pupils
- To contribute to the effective daily working of the academy.

### Teaching and Learning

- With direction from the Head of Department and within the context of the academy's curriculum and schemes of work, to plan and prepare effective teaching schemes and lessons
- To teach engaging and effective lessons that motivate, inspire and improve pupil attainment
- To make students aware of opportunities for extending their educational experience outside timetabled time, both in and out of school, and to foster and support student participation in such activities
- To use regular assessments to set targets for pupils, monitor pupil progress towards individual targets and respond accordingly to the results of such monitoring
- To produce/contribute to oral and written assessments, reports and references relating to individual and groups of pupils in line with the school monitoring and evaluation framework.
- To develop plans and processes for the classroom with measurable results and evaluate those results to make improvements in pupil achievement
- To ensure that all pupils achieve at least expected progress and the majority of pupils make more than expected progress
- To identify underperforming pupils and groups of pupils. Implement effective and timely learning interventions in respect of underperforming pupils.

- To maintain regular and productive communication with pupils, parents and carers, to report on progress, sanctions and rewards and all other communications
- To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils
- To direct and supervise support staff assigned to lessons and when required participate in related recruitment and selection activities
- To implement and adhere to the academy's behaviour management policy, ensuring the health and well-being of pupils is maintained at all times
- To participate in preparing pupils for external examinations.
- Fully participate in the Academy's quality assurance (QA) and performance management processes.
- Promote the spiritual, moral, social and cultural development of all pupils

### **Academy Culture**

- To support the academy's values and ethos by contributing to the development and implementation of policies, practices and procedures
- To help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
- To help develop a school/department culture and ethos that is utterly committed to achievement and good discipline
- To be alert and active on issues relating to pupil welfare and child protection
- To run enrichment sessions as part of the timetabled school day
- To support with break duties as part of pastoral responsibilities
- To support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required.

### **Other**

- To undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development
- To undertake, within reason, other various responsibilities as directed by the Headteacher or Principal.

# Person Specification: English Teacher

## Qualification Criteria

- Qualified to at least degree level
- Qualified to teach and work in the UK
- Ability to teach subject to A Level standard

## Experience

- Evidence of being, or having the potential to be, an outstanding teacher of the subject.

## Knowledge

- Up to date knowledge in the curriculum area
- An understanding of what an outstanding education looks like in the classroom
- An understanding of the strategies needed to establish consistently high expectations.

## Behaviours

### Leadership

- Effective team worker
- High expectations for accountability and consistency
- Vision aligned with CHAT's high aspirations, high expectations of self and others
- Genuine passion and a belief in the potential of every pupil
- Motivation to continually improve standards and achieve excellence
- Effective listening skills that lead to a strong understanding of others
- Commitment to the safeguarding and welfare of all pupils.

## Teaching and Learning

- Excellent classroom teacher, or potential to be one, with the ability to reflect on lessons and continually improve their own practice
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards
- Thinks strategically about classroom practice and tailoring lessons to pupils needs
- Understands and interprets complex pupil data to drive lesson planning and pupil attainment
- Good inter-personal, communication, planning and organisational skills
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and pupils
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.

## Safeguarding

- Commitment to equality of opportunity and the safeguarding and welfare of all pupils.

- Adhere to the Academy's data protection procedures
- Willingness to undertake training
- This post is subject to an enhanced Disclosure & Barring Service check.

*Heron Hall Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an enhanced DBS check.*