



JOB DESCRIPTION

Job title: Maths teacher

Reports To: Head of Maths

Northcote Lodge is a day prep school for boys aged 8- 13. We are situated in the heart of London, but in our ethos, approach and philosophy we are far closer to a traditional country prep school. By this, we mean providing that unique combination of the best of the old coupled with a relaxed but action-packed day where boys can flourish in their own unique ways and at their own pace whilst learning the importance of being part of a team.

Together with Broomwood Hall Lower School (boys and girls, 4-7) and Broomwood Hall Upper School (girls 8-13), our three schools make up the Northwood schools family, offering an unrivalled quality education from 4-13.

PRINCIPLE OBJECTIVES

To teach, assess and support the learning of Mathematics to boys aged 8 to 13, inspiring an interest in the subject and laying the foundation for future studies.

KEY RESPONSIBILITIES

Teaching and Learning

- Communicate an enthusiasm for the subject being taught to the boys
- Meet with the Head of Mathematics to review and contribute positively to discussions on the Mathematics curriculum, delivery and continuity of teaching throughout the school
- Plan, prepare and deliver excellent lessons using a wide range of resources following the programmes of study
- Keep abreast of all curriculum developments and maintain a thorough understanding of current theory and practice in each subject area
- Develop a thorough understanding of the academic demands of Common Entrance and Scholarship examinations, where appropriate
- Ensure appropriate differentiation is provided for the boys to accommodate their needs and facilitate progress

- Ensure all boys are making good progress; to identify those who are not, and put in reasonable support for them
- Assess progress in each subject area and keep a record of assessment in order to make an informed judgement for regular assessment grades
- Meet parents at Parent/Teacher meetings and respond promptly to parental queries
- Ensure reports are written for each boy as appropriate
- To adhere to all school policies

Pastoral Expectations

- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils
- Be constantly vigilant with regard child protection and health and safety issues and follow school procedures for reporting concerns
- Ensure any pupil issues or concerns are shared with relevant staff
- Make a positive contribution to the wider life and ethos of the school, and carry out specific duties, for example:
 - Complete the duties of a form or class teacher if required
 - Do playground and lunch duties
 - Attend and lead school assemblies
 - Attend church and other school performances, sporting activities
 - If relevant be involved in house duties and competitions
 - Cover classes and other duties as necessary
 - Participate in, lead or organise school excursions, workshops or residential trips
- Communicate/ meet with parents who have concerns about their child/ren.

To adhere to all school policies

PERSON SPECIFICATION

Qualities we are looking for:

- Good classroom management and general organisation
- Enthusiasm and commitment to all round education
- Resourcefulness, flexibility and the willingness to work as part of a team
- A good manner with parents
- A desire to play a full part in the life of the school

Knowledge, skills and experience

Essential

- Recognised teaching qualification
- Excellent interpersonal and communication skills
- Commitment and passion for teaching

Desirable

- Experience of teaching mathematics to Common Entrance level
- Ability to teach another subject such as science or sport
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Salary & Benefits

We offer a competitive salary dependant on experience. The School has its own pay scale which is well above the maintained sector. The contractual hours of work are Monday to Friday 8.00am to 5.30pm term time only, although staff will be expected to work occasional extra days and evenings.

Further Information

Further information about Northwood Schools can be found at:

www.northwoodschoools.com

Northcote Lodge is committed to safeguarding and promoting the welfare of young people. The successful applicant will be subject to an enhanced DBS check.