



# Morpeth School

**Job Description: 2 i/c**

**Line managed by Head of Department**

**Teaching and learning responsibility point: MPS/UPS + TLR 2A**

## **Purpose of Job**

- To support the leadership and management of Economics and Business Studies at Morpeth School, promoting a secure foundation to achieve high standards
- To support and develop all students and ensure that individual needs and entitlements are met in line with the department's priorities and the individual needs of every child

## **Objectives**

The following expectations of the post holder at Morpeth School complement the generic responsibilities of a teacher as set out in the School Teachers' Pay and Conditions document. Nothing in this job description detracts from or replaces that document.

- Contribute to the development of the vision for the Department by promoting and contributing to the ethos of Morpeth School, promoting and supporting all school policies and ensuring compliance amongst students
- Make an effective contribution to the organisation and management of the department

## **Key Tasks and Responsibilities**

- Plan and teach lessons across different key stages, as appropriate
- Take a lead role in the review, evaluation and revision of schemes of learning to ensure that they engage students in rigorous, appropriate and creative learning
- Work with the Head of Department to monitor the educational progress of students
- Use and interpret performance data to evaluate outcomes, set student targets and devise and implement intervention strategies to maximise achievement
- Promote and support the general well-being of students, liaising with the Head of Department and pastoral team as appropriate
- Promote and facilitate the general progress and well-being of individual students liaising with the Head of Department and pastoral team as appropriate
- Support the implementation of the school's Teaching & Learning Policy together with all other school policies
- Keep abreast of current developments in subject teaching, research and recommend new courses consistent with the school and departmental aims and the national education agenda and directives
- Contribute to departmental and school planning
- Work with the Head of Department to monitor standards of learning and teaching within lessons
- Act as a role model of exemplary practice for colleagues within the department; supporting colleagues with behaviour management and making connections with behaviour for learning and classroom pedagogy
- Lead Individual Reviews and line management within the department as directed by the Head of Department
- Support the school's Teaching School and professional development programmes
- Work with the Head of Department to oversee the effective management of resources and stock as delegated
- Assist the Head of Department in the implementation of whole school initiatives
- Support the implementation of the school's Teaching & Learning Policy together with all other school policies

- Contribute to departmental and school planning

## **General**

- Attend, lead and participate in relevant meetings, training and other learning activities
- Be aware of and comply with policies and procedures relating to safeguarding and promoting the welfare of children, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Demonstrate an understanding of and commitment to equal opportunities and diversity and to the standards of customer care
- Support the policies and aims of Morpeth School
- Be responsible for own health and safety as well as that of colleagues, students and the public

Duties and responsibilities of the post may change over time as requirements and circumstances change.

The job description does not form part of the post holder's contract of employment