



# Saffron Valley Collegiate

Headteacher – Gill LaRocque

Dear Applicant

## Re: Your application for the post of: Teaching Assistant

Thank you for expressing an interest in working with Saffron Valley Collegiate, which consists of: KS3, SVC East, KS4 South and KS4 North.

Please note that, as part of the Collegiate's commitment to safeguarding children and young people, references will be sought for all shortlisted candidates prior to interview unless you have indicated otherwise on the application form.

Please ensure that you include a personal statement with your application form. It is vital that you write it with specific reference to every individual point on the person specification for the post. It will aid the shortlisting process if you address them one by one, in the order that they appear in the person specification (final page of the job profile).

Applications will be signed by shortlisted candidates at interview.

Yours faithfully

**Gill LaRocque**  
**Headteacher**  
**Saffron Valley Collegiate**

### Saffron Valley Collegiate includes:

**KS3**  
45 Coombe Road  
Croydon  
CR0 1BQ  
**020 8680 0949**

**SVC East**  
John Ruskin College Site  
Selsdon Park Road  
Croydon CR2 8JJ  
**020 3252 2020**

**KS4 North**  
17 Sylvan Road  
London  
SE19 2RU  
**020 8771 5603**

**KS4 South**  
279 High Street  
Croydon  
CR0 1QH  
**020 8604 1414**



**Be Ready**  
**Be Respectful**  
**Be Safe**

SUPPORTED BY  
**MAYOR OF LONDON**

