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**Preliminary Job Description - Data Analyst**

The Data Analyst is responsible to the VP Academic for:

* Management and development of the Academy database
* The efficient collection, management, checking and reporting of key student data
* Providing accurate and timely analysis of academic data to key stakeholders
* The co-ordination and submission of student and staff census information to the DfE
* Providing support to colleagues across the Academy as they seek to develop their own effectiveness in the management and use of data
* Any other reasonable duties as required by the Principal