Falkland Islands Government – Job Description

Job Title:	Teacher of Mathematics		
Department:	Department of Education	**Section:**	Falkland Islands Community School
Reports to:	Principal of Secondary		
Grade:	Falkland Islands Government Grade – C	**Job Code:**	

Job Facts & Figures:

The Falkland Islands Community School has approximately 200 students between Year 7 and Year 11. Teaching and learning follows the National Curriculum for England in Key Stage 3 and Key Stage 4, enhanced by local content, culminating in GCSE or IGCSE through UK awarding bodies. The Falkland Island Community School is the only secondary school in the Falkland Islands and has a critical role is securing outcomes for all secondary aged students.

Job Purpose:

To teach Mathematics at the Falkland Islands Community School, up to GCSE level. The school is a comprehensive school that serves all secondary children living in the islands.

Main Accountabilities:

- To carry out the professional duties of a teacher as detailed in the Teachers' Standards in order to maintain high professional standards.
- To implement school policies and work to the school aims as outlined in the School Improvement Plan
- To teach lessons as directed by the SLT, to include tutor periods, PSHCE and cover as needed
- To carry out all other reasonable duties assigned by the Principal
- Participate in staff meetings, consultation and open evenings and other school-based activities which may take place outside of the teaching day and participate in and/or contribute to extra-curricular activities.

Professional Development

- Development of a curriculum area and contribute to relevant INSET
- A commitment to own and others' CPD, a willingness to share good practice and collaborate across the wider school

Teaching and Curriculum

- Ensure the best possible progress and academic outcomes for students through planning and delivering engaging and differentiated lessons to a high standard on a daily basis
- Effectively manage the classroom and student behaviour in order to facilitate learning for all
- Support students to maintain good standards and develop their learning, literacy and numeracy skills, and thus improve their attainment across the curriculum
- Have an in-depth knowledge of and follow the specification for programmes of study at KS3 and agreed courses at KS4 including GCSE
- Develop or contribute to the development of subject specific schemes of work, including keeping up to date with developments in learning and pedagogy, and ensure that changes are implemented in lesson delivery and schemes of work
- Contribute to the development of a broad and balanced curriculum
- Manage the equipment, resources and their organisation in the Mathematics department; and ensure health and safety compliance

Monitoring and Assessment

- Monitor, assess and record student attainment within the prescribed timescales; analyse progress to provide effective developmental feedback and inform future teaching; set individual and cohort targets for further learning with the aim to raise student achievement
- Provide regular reports to parents and SLT about student progress and next steps
- Provide all documentation in a timely manner
- Adhere to school's policy and expectations for the marking, assessment and feedback of students' work
- Set challenging targets based on prior attainment and evaluate outcomes.

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Main Accountabilities (*Continued)*:

Inclusion

- A commitment to inclusion
- To liaise with the SENDCo & other relevant professionals in order to develop appropriate approaches to SEND within the classroom and support interventions for students
- Maintain a positive, challenging and effective learning environment
- To manage the effective use of support staff

Relationships

- To interact on a professional level with colleagues, establishing and maintaining productive relationships with them in order to promote mutual respect and work together towards the school's aims
- To have high expectations of students while building and maintaining positive relationships
- To maintain strong relationships with parents and other stakeholders. This includes following school policies when reporting to parents on development, progress and attainment of their children.

Pastoral

- To be responsible for the associated pastoral and academic care and administrative duties in respect of the students as a Form Tutor as well as the general responsibilities in the school as agreed by the Principal.
- Maintain good order and discipline by effectively managing student behaviour in all school situations
- Safeguard student health and well-being both when they are on the school premises and when they are engaged in school activities off site, including strict adherence to policies and procedures for outdoor and adventurous activities.
- Contribute to the wider life of the school and extracurricular activities
- To know and follow all safeguarding procedures.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.

Criminal Record Checks: (This post is regarded as a sensitive post)

All applicants for Government posts will be asked to disclose convictions upon application. Criminal records will only be considered for recruitment purposes when the conviction record is relevant. Having an 'unspent' conviction will not necessarily bar a candidate from employment. This will depend on the circumstances and background to the offence(s). Please ask about the Frequently Asked Questions (FAQ) sheet.

Any information given will be completely treated as confidential and will be considered only in relation to the post to which the application refers.

Failure by a candidate to reveal information that is directly relevant to the post applied for could lead to the withdrawal of an offer of employment.

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Person Specification:	Teacher of Mathematics		
Criteria	**Essential**	**Desirable**	**Assessment Method**
Education and Training:			
To be a graduate secondary teacher with Qualified Teacher Status (recognisable in UK) who has completed the statutory induction year as an NQT.	✓		A
Higher degree or further relevant qualification		✓	A
Evidence of attendance and capturing impact from recent & relevant CPD/INSET		✓	A
Awareness of current UK educational trends and innovations		✓	A/I
Knowledge, Skills and Experience:			
At least three years' recent teaching experience, within the UK or a British curriculum school	✓		A
Proven ability to teach Mathematics at Key Stage 3 and 4 (GCSE)	✓		A/I/R
Ability to select and devise appropriate teaching methods and differentiate resources to meet the range of needs of students in Mathematics	✓		A/I
Excellent knowledge of child protection and safeguarding	✓		A/I
Experience of planning effective lessons and developing / contributing to schemes of work	✓		A/I/R
Experience of monitoring, assessing, recording and reporting of student progress	✓		A/I
Ability to create a stimulating, effective learning environment through excellent management of student behaviour	✓		A/I/R
Able to work within and contribute to coaching and mentoring environment, demonstrating good interpersonal skills and value in shared practice and teamwork	✓		A/I
Excellent analytical and communication skills	✓		I
IT literate including IWB use	✓		A/I
Proven ability to effectively organise the curriculum with experience of managing a subject budget and deploying resources appropriately.	✓		A/I
Experience of preparing & administering examination work at KS4	✓		A/I
Experience of teaching students with varying special educational needs		✓	A/I
Knowledge & ability to support computing as applicable to your curriculum area		✓	A/I
Experience of teaching pupils for whom English is an additional language		✓	A/I
Experience of using IT to record and analyse progress		✓	A/I
Experience of effective management of support staff		✓	A/I
Experience of being a pastoral tutor		✓	A/I

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Person Specification:	Teacher of Mathematics *(Continued)*		
Criteria	**Essential**	**Desirable**	**Assessment Method**
Personal Attributes:			
Demonstrates alignment with school values **Respect, Resilience and Curiosity**	✓		A/I/R
Clear, confident and articulate	✓		I
Positive, approachable, committed, enthusiastic and independent	✓		I
Organised	✓		A/I
Inspires trust and confidence	✓		A/I/R
Ability to establish and develop close relationships with students, parents and the community	✓		A/I
Demonstrates a genuine interest and passion for the education of young people	✓		A/I/R
Commitment to deliver extra-curricular sporting activities and/or evening classes with differing age groups of school children	✓		A/I
Willingness to work cross-phase	✓		A/I
Sense of humour		✓	I
Ability to motivate others		✓	A/I
Ability to contribute to community life		✓	A/I

Method of assessment:

A - Application Form
I - Selection Interview
R - Reference