



## French Language Assistant

Part time up to 20 Sessions per week

Required for September 2023



# WELCOME

Thank you for considering this role at North London Collegiate School.

North London Collegiate School was founded in 1850 by Frances Mary Buss, a pioneer in girls' education, and was the first girls' school in the UK to offer its students the same educational opportunities as their male counterparts. We aim to nurture and develop independent minded young women who have the drive to take advantage of any opportunity they encounter and the desire to make a positive difference in the world.

As the *Good Schools Guide 2020* says, "If you're looking for an unashamedly ambitious and academic school, look no further".

We are proud of our reputation as one of the top academic schools in the country, consistently achieving excellent results and with an impressive record of securing places at Oxbridge, Ivy League and other top universities for our students.

This world-class education does not happen without the exceptional subject specialists in our classrooms. We appoint outstanding teachers who are passionate about their subjects and teaching young people. We nurture the talents and interests of our staff through our continuing Professional Development courses and other INSET opportunities.

Thank you for your interest in this post. I look forward to meeting you in the future.

Best wishes

Hazel Bagworth-Mann, Interim Headmistress

# The School

Founded in 1850 and occupying an estate dating back to the 18th century, North London Collegiate School has an international reputation for academic excellence, combined with exceptional pastoral care and extra-curricular achievement. North London Collegiate is an academically selective school with around 780 students in the Senior School and over 300 pupils in the Junior School. The School aims to provide an ambitious education for all its students through our established values of academic endeavour, excellence, pastoral care and international mindedness.

Examination results are outstanding. In 2022 94% GCSEs Grade 8/9 with an impressive 79% Grade 9. At A level our students achieved 87% A\*/A equivalent and an impressive 63% A\*. Around one third of students gained three or more A\*s, placing NLCS as one of the top performing schools in the country. In addition to A-Levels, we offer the International Baccalaureate in the Sixth Form and have had an outstanding record of success. Our students gained an average point score of 40.7 in 2022, placing us again among the best IB schools in the world. Places are heavily oversubscribed, and entry is extremely competitive.

Our leavers receive offers from an impressive range of university destinations including Oxford, Cambridge, Harvard, Yale and Princeton, as well as other leading universities such as Warwick, Edinburgh, UCL and Imperial. We are extremely proud of our alumnae (Old North Londoners), who have achieved international prominence in a wide variety of career pathways from music, drama and the arts through to science, sports, politics and law.

We have an extensive schedule of extra-curricular activities including a weekly speakers' programme for all students in Years 11, 12 and 13. NLCS students regularly reach the finals of national and international competitions, such as F1 in Schools, chess, Young Enterprise, coding and debating. There is also a remarkable commitment to outreach and charity work, reflecting the rich and harmonious diversity of the School.

Following the opening of three partnership schools, NLCS Jeju (South Korea), NLCS Dubai, and NLCS Singapore, staff in the UK have opportunities to be involved in monitoring visits to these overseas schools, and to be involved in the recruitment and training of their staff. Teaching departments in all the schools are linked via Communities of Practice, which provide a forum for collaboration on projects between teachers and students, sharing of good practice and exchange of ideas.





## The Role

A dynamic, energetic and well-qualified speaker of French possessing excellent language and literary skills, capable of conducting conversation lessons in French at IGCSE, A Level and IB on a part-time basis.

## Curriculum

In Year 7, all pupils take French for 3 periods a week before choosing two of French, German, Mandarin and Spanish to study in Years 8-9. Italian and Russian are introduced as ab initio languages in Year 10.

Pupils sit at least one MFL for (I)GCSE with many sitting two languages and a handful opting to choose three. French, Spanish, Mandarin, Italian and German follow the Edexcel or CAIE IGCSE specification while Russian follows the Edexcel specification.

In the 6th form, French, German and Spanish follow the AQA A-Level specification while Mandarin, Italian and Russian follow the Edexcel A-Level specification. French, Spanish, Italian, German, Mandarin and Russian are all offered for both A-Level and the International Baccalaureate Diploma. Mandarin Chinese is offered at Ab Initio and Standard Level.

## The Department

The post-holder will join this outstandingly successful and thriving MFL department that annually sends excellent numbers of young linguists to study Modern Languages at Oxbridge and other top universities.

The Department aims to promote an enthusiasm for language learning, an interest in other cultures and an awareness of the importance of languages in today's society in addition to an independent approach to study. The members of the Department share a common ethos and the atmosphere is very collegiate: staff willingly share their expertise and resources, and volunteer for extra responsibilities as and when necessary.

The Department is well-equipped and resourced, and benefits from two language laboratories as well as conversation rooms. Each classroom has a high definition interactive touchscreen and provides staff and students the complete Microsoft Office 365 platform.

# Enrichment

Our extracurricular programme is also very extensive and includes our MFL society, Polyglot, and magazine, The Linguist, as well as our annual MFL symposium. The French Department is very successful in national competitions and takes part in a large number including the National Translation and Spelling Bees, the Andrea Bell Translation Competition and Flash Fiction to name but a few.

The French Department also holds internal competitions, hosts their annual French soirée and participates in the French debating competition as well as going on theatre trips. A wide range of trips abroad are offered across all Key Stages, which include destinations in France, Canada and Switzerland.

All members of staff are expected to make a contribution to the extra-curricular life of the School such as by organising and/or participating in trips.

# Professional Opportunities and Development

There is a strong culture of professional development at the School, rooted in the expectation that all staff proactively seek to develop their practice throughout their time with us. A fortnightly Teaching and Learning Forum offers staff the opportunity to present and discuss academic research, while the active Journal Club encourages colleagues to keep abreast of the latest research discourse. In addition to this, there are regular learning walks and guided lesson observations with senior members of staff, to encourage colleagues to think critically about their own teaching and experiment with new approaches.

Internal promotion and professional development posts are advertised to all staff. In addition, the School also offers a number of generous external opportunities for staff, to expose them to wider educational experiences.

The School works closely with The Prince's Teaching Institute which provides residential, subject specialist teacher training to the maintained sector. The School invests in 'unlimited' membership of the PTI, which offers our staff the opportunity to attend their full programme of events. It is important for our teachers to refine their knowledge to further enhance the academic rigour of their lessons. To this end several of our academic staff lead PTI sessions in their own specialist areas.

As part of the wider Senior School, staff benefit from being able to attend the Senior Societies lecture series given by eminent speakers. Staff are also encouraged to share their passions through our Nicholson Lectures series. Colleagues present their own research on areas of academic or personal interest. These lectures occupy a prestigious place in our academic calendar, occurring fortnightly and are well attended by staff and students alike.

All of these opportunities enable colleagues to become better and more rounded academics and teachers, and our staff relish the chance to get involved in such activities.





# Person Specification

	Essential criteria	Desirable criteria	Measured by
<b>Education &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>Strong, relevant academic qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Further relevant study beyond BA</li> <li>An additional modern foreign language</li> <li>PCGE or equivalent qualification</li> </ul>	Application
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>Excellent written and verbal communication skills</li> <li>Innovative teaching and application of pedagogical strategies in the classroom</li> <li>The ability to enthuse others about MFL</li> <li>The desire to participate in extra-curricular MFL activities and trips</li> <li>A commitment to pastoral care</li> <li>Ability to work collaboratively</li> </ul>	<ul style="list-style-type: none"> <li>Wide interests that could contribute to the extra-curricular life of the School</li> </ul>	Application Interview
<b>Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>Knowledge of French language &amp; literature</li> <li>Knowledge of current politics and cultural/social issues in French speaking countries</li> </ul>	<ul style="list-style-type: none"> <li>Experience/knowledge of Oxbridge</li> <li>Foreign travel experience – either leading or supporting school trips</li> </ul>	Application Interview
<b>Other</b>	<ul style="list-style-type: none"> <li>Well-organised</li> <li>Collegiate</li> <li>Reflective practitioner</li> </ul>		Interview

NLCS is committed to safeguarding and promoting the welfare of young people and expects all members of all staff to share this commitment. As this post is classed as regulated activity, applicants must declare any criminal convictions as the post is exempt under the Rehabilitation of Offenders Act 1974. Appointments will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service and references from previous employers. We are an Equal Opportunities employer.

# Staff Benefits

## Location

NLCS is a short walk from Canons Park or Stanmore stations. This makes the commute from central London just under an hour on the Jubilee line. Staff arriving at Edgware Station on the Northern Line can use our free Station Shuttle-bus service. For further information please visit our Travelling to School page [here](#).

## Pension

All teaching staff members are currently eligible to join the Teacher Pension Scheme.

## Meals

A free lunch is available for all staff during term time. Chartwells Independent, our dedicated caterer, accommodates all dietary requirements.

## Cycle to Work Scheme

The School is a member of the long established Cycle to Work Scheme, which allows staff to make Tax and National Insurance savings when purchasing a bicycle.

## Eye Care Scheme

NLCS contributes towards eye care costs.

## Canons Sports Centre

Canons Sports Centre is located in the beautifully landscaped grounds of NLCS. Staff have free access to the Sports Facilities at designated times. This includes the Fitness Studios, Swimming Pool and Multi-Purpose Sports Hall.

## Performing Arts Centre

Our Performing Arts Centre which has a 350-seat theatre holds up to 40 productions and concerts each year. Tickets are available to staff with the majority of performances being free or at a discounted price.

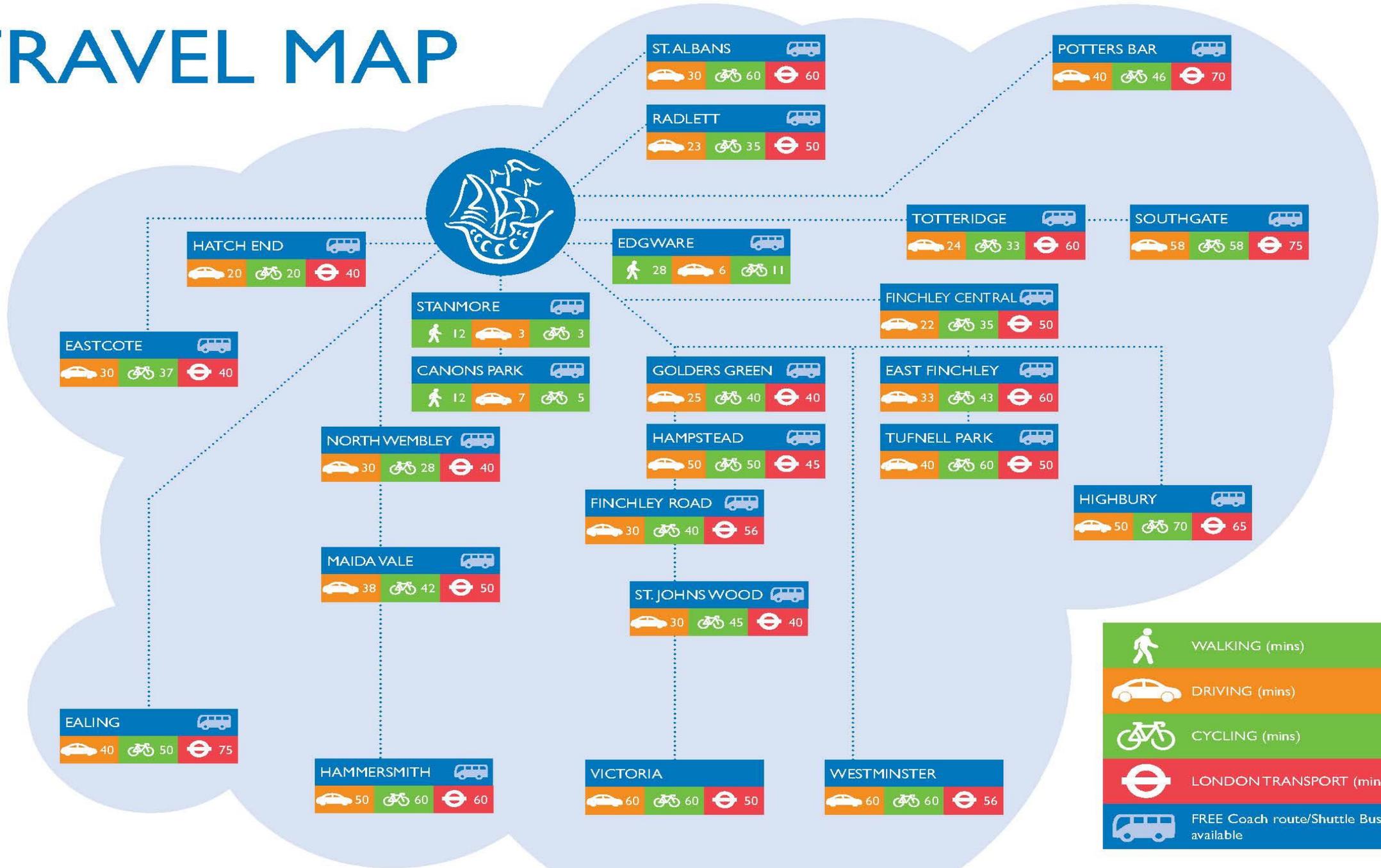
## Fee Remission

A teacher's daughter that meets the entrance criteria is eligible for fee remission (up to two daughters).

## Health Care Scheme

Staff are eligible to be part of a discounted health insurance scheme.

# TRAVEL MAP





North London  
Collegiate School



Founded 1850