

## APPLICATION AND SELECTION PROCESS

The Chair of Governors, Sue Tysall, and Vice Chair of Governors, Michael Parker, are happy to answer questions about the post & school:

Sue Tysall stysall@poverest.co.uk

Michael Parker mparker@poverest.co.uk

Closing date for applications: 9:00 am on 28th October 2022

Applications should consist of a **completed application form and a supporting letter** - Please do not send a CV!

Your letter, of no more than 1000 words, should explain how you meet the person specification and, how you could utilise your skills and experience to continue the development of Poverest Primary School in the next phase of their school journey.

Completed applications should be sent to stysall@poverest.co.uk

Interview date: 23<sup>rd</sup> /24<sup>TH</sup> November 2022

Candidates will be asked to take part in a variety of activities and to meet in various formal and informal contexts with pupils, staff and governors. Shortlisted candidates will receive further details in advance of the interview.

## **Contact details**

Poverest Primary School, Tillingbourne Green, Orpington, Bromley BR5 2JD

Telephone Number: 01689-816060

Poverest Primary School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children within our school community. The successful candidate will be required to undergo employment checks including an enhanced check from the Disclosure and Barring Service (DBS).

Yours,

Sue Tysall Michael Parker

Sue Tysall – Chair of Governors Michael Parker – Vice Chair of Governors