

St John Bosco College

Job Description for Post of Instrumental Music Teacher

St John Bosco College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

- To teach individual pupils and small groups as requested by the Music Subject Lead.
- To set the highest standards of teaching in all areas of Music, which inspires pupils to learn and to become involved in ensemble playing.
- To encourage ambition and high standards in one-to-one lessons.
- To maintain an enthusiastic, exciting and engaging rapport with the pupil, which stretches the musically able and nurtures those who want to enjoy music.
- To have in place the appropriate planning, assessment and recording of both effort and attainment.
- To follow School and Music department policies as appropriate with the delivery of lessons, recording of assessments and progression with the instrument.
- To follow ABRSM and Trinity Examination specifications as appropriate and prepare pupils fully for examinations.
- To prepare pupils fully for performances and auditions and to encourage pupils to take advantage of appropriate musical activities, such as choirs, ensembles, competitions and other musical opportunities.
- To communicate and liaise with the Subject Lead of Music as required, specifically in relation to, exam entries, progression of pupils and availability of teaching.
- To ensure that pupils are aware of their weekly practice requirements.
- To provide feedback to the Subject Lead of Music regarding pupil progress and any cause for concern (e.g. pupil attendance, lack of progress).
- To keep an accurate and up-to-date register of lessons and to mark pupil absences in the absence file.
- To complete a biannual progress report per child for parents.
- To be available for concerts and other events as agreed with the Subject Lead of Music.

Whole School Trust:

- Support the aims and core values of the School and adhere to all policies and procedures;
- To develop and maintain professional, productive relationships with all staff members;
- To be aware of equal opportunities and to demonstrate these principles in all aspects of work;
- To understand the School's health and safety policy and to work within its guidelines;
- To be aware of your responsibility for promoting and safeguarding the welfare of young persons whom you have contact with during the course of your duties;
 - To be fully aware of and understanding the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to your role within the organisation.
 - To be fully aware of the requirements as set out in Keeping Children Safe in Education, September 2016.
 - To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to the role.
 - To ensure that your line manager is made aware and kept fully informed of any concerns which you may have in relation to safeguarding and/or child protection.
- Any other reasonable project or duty assigned by your Line Manager or Headmaster.