

# The Royal Alexandra and Albert School

## Estates Plumber Job Description



**Job Title:** Estates Plumber

**Contract type:** Permanent

**Reporting to:** Estates Team Leader

### The Role

To be a key part of a supportive, motivated, and skilled team who ensure the school estate is maintained and enhanced, for the benefit of the school and wider community.

### Key Responsibilities

- Installing, maintaining, modifying and repairing the plumbing systems around the school site, including boarding houses and residential accommodation
- Be the primary point of contact for the school ground and air source project, ensuring maintenance programs are followed and issues are resolved
- To monitor information from the solar and other sustainable energy systems and identify trends of excess usage and plans to mitigate them
- To continuously strive for more energy and environmentally efficient solutions
- Supervising ongoing plumbing installations and providing technical expertise
- Take responsibility and undertake suitable training to keep up to date with legislation and maintain competency to carry out role
- Undertaking plumbing tasks predominantly, but additional skills such as patch plastering, tiling, and carpentry repair work would be advantageous
- Typical tasks may include anything from broken taps, leaking pipes, drainage unblocks and kitchen and bathroom installations, to repair work to boiler upgrades/installations, heating systems, and unvented cylinder installations
- Advising the School and Foundations management on maintenance and replacement of plumbing solutions
- To work as part of the Estates team that manage circa 300 reactive maintenance tickets per month and maintain accurate record on the school's ticket and compliance software
- Understand the value of preventative maintenance in terms of maintaining the running of the school and preventing unnecessary expenditure
- Understand the importance of completing actions from risk assessments including fire, water and more specialist risk assessments

### **Additional Duties**

- The Estates Team operate an 'On-call' out of hours rota for additional renumeration which there may be an opportunity to join
- The last week of the school's summer holiday is compulsory to work
- Gatton Trust's Fair and the school's Founders Day are also both compulsory workdays

The above job description is not a comprehensive listing of activities, duties and responsibilities and the post holder will be expected to undertake other duties within the general scope of the post.

### **Other**

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality, reporting all concerns to an appropriate person.
- To contribute to the overall ethos and aims of the School.
- The postholder will demonstrate a commitment to maintaining confidentiality, promoting the ethos of the school and upholding the key values of Ambition, Courage, Integrity and Respect in all aspects of the role. These are the foundation upon which (a) we conduct our work and (b) conduct ourselves both internally and externally with stakeholders. All employees are expected to demonstrate these values in their interactions with others and through their day-to-day responsibilities.

## Person Specification:

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>Minimum NVQ Level 2 in Plumbing / City &amp; Guilds qualification or equivalent and strong, demonstrable experience of plumbing within construction, facilities or property management</li> </ul>	<ul style="list-style-type: none"> <li>Qualifications in Legionella Awareness and Management and Pool Plant Management</li> </ul>
Experience, knowledge and personal skills	<ul style="list-style-type: none"> <li>Experience in managing ground and air source projects, ensuring maintenance programs are followed and issues are resolved would be advantageous</li> <li>The ability to monitor information from the solar and other sustainable energy systems and identify trends of excess usage and plans to mitigate them</li> <li>The ability to work within a fast-paced and sometimes demanding environment</li> <li>The ability to fault find, repair, and provide solutions to plumbing problems</li> <li>An ability to be organised and part of a team that manage circa 300 reactive maintenance tickets per month</li> <li>Basic computer literacy to be able to receive, understand and complete projects using the school's ticket and compliance software</li> <li>Understanding of the value of preventative maintenance in terms of maintaining the running of the school and preventing unnecessary expenditure</li> <li>Good communication skills, including being able to reassure and support staff facing difficult challenges</li> <li>Flexibility in approach and undertake duties that may fall within the range as directed by Estate Team Leaders</li> <li>A can-do attitude, enjoying being part of a diverse and committed team in a role offering variety and support</li> <li>Willingness to become part of a supportive, collaborative group of likeminded professionals with the ability to be a team player, but self-motivated when undertaking tasks alone</li> <li>A good understanding of Health and Safety in either an education, maintenance, or construction environment</li> <li>An ambition to help create a best-in-class Estates Team</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in an educational setting</li> </ul>



Ambition



Courage



Integrity



Respect

The Royal Alexandra and Albert School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post if successful, including an Enhanced DBS check. Staff must be aware of and comply with policies and procedures relating to child protection, health and safety regulations, security and confidentiality, reporting all concerns as appropriate. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.



Ambition



Courage



Integrity



Respect