



ST CATHERINE'S SCHOOL
— TWICKENHAM —

**Teacher of Maths
Second in Department**

Full Time

September 2021

INFORMATION FOR APPLICANTS

ST CATHERINE'S SCHOOL

TWICKENHAM

St. Catherine's School is a Catholic independent Girls' Day School, which draws pupils from a wide catchment area and from a range of backgrounds. The site of St. Catherine's has been famous since the poet, Alexander Pope, came to Twickenham in 1719. He developed extensive gardens behind his riverside villa and the School is now situated in this garden. In 1992 the School became fully independent and now operates as a charitable trust.

The School enjoys an enviable position next to the River Thames and yet only a short distance from the centre of Twickenham. Strawberry Hill Station is a ten minute walk from the School and Twickenham Railway Station, 15 minutes. Both have regular services to London (Waterloo), Surrey, Berkshire and Middlesex.

Approximately 40% of our girls are Catholic, and we also warmly welcome girls from all faiths who are in sympathy with the Christian values taught by the School. Girls and staff participate in prayers during assemblies and meetings, and attend mass. The School's focus on ethos and on the Catholic tradition allows us to help girls to explore deeper values. This also underpins our excellent pastoral care system and, although the pastoral and academic oversight of every pupil is primarily the responsibility of the Form Tutor, all staff are involved in the care of pupils.

We strive to help every girl achieve her personal best by providing a broad and balanced education within a stimulating, secure and supportive environment which encourages learning. Success is achieved through personal responsibility, high expectations and a close partnership between parents and school. Emphasis is placed on self-discipline, responsibility, and the importance of kindness, service, and respect for others. Since we are a relatively small school the staff are able to know the pupils as individuals and this engenders a strong community.

The School is organised into the Preparatory School, Senior School and Sixth Form all of which are located on the same site. On leaving the Preparatory School at 11, most pupils enter the Senior School. It is also expected that most Year 11 pupils will enter the Sixth Form. Academic standards are high and the intake is selective at all ages.

Academic Scholarships are awarded for Year 7 and for the Sixth Form to pupils of high academic promise who will benefit from the opportunities that St. Catherine's provides and who will contribute strongly to the life of the school. Music, Art, Drama and Sports Awards are also available, and the all-rounder Siena Scholarship is awarded for the last four years of St Catherine's schooling.

In the Senior School pupils follow courses in English, Mathematics, Science, Religious Studies, History, Geography, Drama, Music, Art, Physical Education and Food and Nutrition, and all pupils in Years 7 to 9 study Spanish, French and German. Emphasis is also placed on the development of Computer Science skills and the school has three ICT suites which can accommodate whole classes. Most pupils study ten subjects to GCSE level and three or four subjects to A Level. Sixth Form pupils can choose from a wide selection of subjects and they also have the opportunity to work towards gaining an Extended Project Qualification (EPQ).

We attach great importance to a well-rounded education and co-curricular activities play a significant role in the life of the School. Competitive events are held throughout the year and there is a healthy rivalry

between the four houses (Bronte, Cavell, Nightingale and Pankhurst). The Duke of Edinburgh Award Scheme is a popular option. Sports include swimming, netball, athletics, hockey, tennis, gymnastics and rounders, and our pupils achieve considerable success at county, regional and national level. Music also plays an important part in the life of the school and all pupils are encouraged to participate in choirs, orchestras, ensembles and the varied programme of concerts and informal performances.

Facilities are very good and include an indoor swimming pool, multi-purpose hall, playing field, three ICT suites, and netball/tennis courts. Over the past ten years the school has invested heavily in new facilities, including a Sixth Form Centre, Drama Studio/Lecture Theatre, Fitness Suite, dining facilities and other teaching areas, as well as upgrading the Science Block - and new projects are underway.

The school is regularly inspected by the Diocese of Westminster and was recently judged to be outstanding in all areas. In the most recent Educational Quality inspection by ISI (the Independent Schools Inspectorate), the quality of the pupils' academic and other achievements, together with the quality of their personal development were deemed to be excellent. And, in the most recent Compliance Inspection, St Catherine's met all requirements and is fully compliant.

Further details may be found in the Independent Schools' Year Book and on our website (www.stcatherineschool.co.uk).

Teacher of Maths September 2021

We are looking for an enthusiastic and well-qualified graduate who will contribute to the teaching and learning of Maths to GCSE and A level standard in this thriving, forward-looking school.

We seek to appoint an experienced, well qualified, enthusiastic and highly motivated teacher who can make a significant contribution to the learning experiences of pupils at St Catherine's. S/he should be an inspirational teacher who thrives on challenge and hard work. We are looking for someone with initiative who will wish to promote her/his subject/s outside the classroom. The successful candidate will be expected to play a full and positive part in the life of the school. Therefore, the ability, and a willingness to contribute to the extra-curricular programme is expected. Attendance at certain meetings and INSET will be required.

The position of Second in Department is also available for an appropriately experienced and capable applicant, and we look forward to hearing from teachers who have the organisational and leadership skills to take on this role and contribute to the development of this outstanding department.

Applicants who also have the ability to teach a subject in addition to Maths are asked to outline their experience in their application; however, this is not a requirement for the post.

Maths Department

The Maths Department currently consists of five teachers. It is housed in the main teaching block and has its own set of computers as well as interactive whiteboards. This post has its own dedicated Maths classroom. The Department's priority is to ensure that all pupils enjoy learning Maths and that they achieve maximum possible success in public examinations. To do this we aim to provide stimulating teaching in an attractive and disciplined learning environment. From Years 8-11 Maths classes are set by ability.

The Department follows the Edexcel GCSE and A level syllabus.

Key Responsibilities

Second in Department: to work alongside the Head of Department on the objectives for the department, assisting in all including teaching, assessments, planning, co-curricular activities and staff management.

Teaching duties

- Be responsible for tracking pupil progress;
- Participate in lesson observations and work scrutinies;
- Ensure teaching addresses pupils' individual needs, including support for SEN pupils;
- With direction from the Head of Department, and within the context of the School's curriculum and schemes of work, to plan and prepare effective teaching lessons;
- Provide or contribute to assessments, reports and references;
- Adhere to all School policies;
- Participate in preparing pupils for external examinations;
- Set high expectations so that all pupils are inspired, motivated and challenged;
- Manage behaviour effectively to create a safe, respectful and nurturing environment;
- Work collaboratively with school colleagues as a committed team member;

- Take a role within the pastoral team, to tutor and support pupils;
- Work with colleagues, pupils and families to develop a strong school community.

Other responsibilities

- Actively promote the safety and welfare of pupils;
- Undertake and, when required, deliver or be part of the appraisal system and relevant training and professional development;
- Support and work in collaboration with colleagues, covering lessons and providing other support as required;
- Help with the administration and managements of fixtures;
- Contribute to co-curricular activities;
- Take responsibility for directing or overseeing a production;
- Undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development;
- Contribute to, and attend whole school events, parent meetings and Open Days;
- Undertake other tasks related to your role, as requested by the Headmistress.

Experience and Personal Qualities:

- Commitment to the school's Safeguarding Policy at all times.
- Experience of delivering outstanding lessons to pupils of all ages and abilities;
- Experience of supporting pupils of all ages and abilities to make excellent progress;
- Experience of leading successful enrichment and extracurricular activities;
- Mastery of, and enthusiasm for Maths;
- Resilience, motivation and commitment to driving up standards of achievement;
- Genuine passion and a belief in the potential of every pupil;
- Excellent communication, planning and organisational skills;
- A friendly, open and collaborative attitude, and a commitment to School ethos.

The salary, which will depend on qualifications and experience, will be discussed when the position is offered to the successful candidate.

Application

If you feel you have the experience, enthusiasm and commitment necessary for this post, then we would be delighted to receive an application from you.

Please complete the enclosed application form and send it together with a covering letter addressed to the Headmistress via email to recruitment@stcatherineschool.co.uk

Please note that only applications on the School's application form will be considered. It is not necessary to send a separate CV nor to complete an application in the TES format.

Closing date for applications:

16 April 2021

First Interview:

Week commencing 19 April 2021

During this COVID-19 period, interviews and other aspects of the recruitment process will be conducted in accordance with DFE guidelines and with an emphasis on health and safety.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to a number of safer recruitment checks including an enhanced DBS check and Barred List as part of Keeping Children Safe in Education, and once in post, receive further training and updates.

Thank you for the interest you have shown in our School. We look forward to receiving your application.

Mrs Johneen McPherson
Headmistress