



DOWNSEND
SCHOOL

April 2019

Dear Applicant

Peripatetic Piano Teacher

Thank you for your interest in the above vacancy.

I am pleased to enclose:

- An application form
- Application guidelines
- A job profile

Downsend is a co-educational day preparatory school, currently providing education for pupils from 2 – 13 years. With three separate pre-preparatory schools, each with its own Head and dedicated staff, and a preparatory school for the older children, Downsend is a thriving and vibrant school which provides a refreshingly different education.

In November 2017, we made the landmark decision to expand Downsend's provision. With effect from September 2020, we will welcome Year 9 pupils on site for the first time and, in May 2023, our current Year 6 pupils will be the first Downsend pupils to sit for GCSE exams. This expansion comes with a multi-million pound investment which will see the building of a Creative Arts Centre, due for completion by September 2020.

The role profile gives an indication of the tasks and responsibilities involved in this role but can only give a list of duties and cannot fully convey how the school works. Therefore, if you would like further information about the role and responsibilities, please contact Sue Wood on 01372 385419 or sue.wood@downsend.co.uk who will be pleased to discuss it with you.

The post involves major responsibility for the safeguarding of children. Accordingly this post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as 'spent', must be declared. All offers of employment are subject to an enhanced Disclosure and Barring Service (DBS) check.

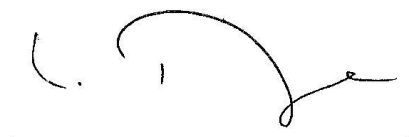
The school day starts at 8.30am and finishes at 4.15pm. Our Extended Day provision ends at 5.45pm.

Please complete the application form and return to me with a covering letter explaining why you consider yourself suitable for this post. You may also send a CV if you wish, but this must be in addition to the application form, not instead of it.

The closing date for applications is **Monday 22 April 2019**. Candidates will be contacted promptly if they have been selected for interview. All applicants will be advised of the outcome of their application.

Please do contact me if you have any questions, and I look forward to receiving your application.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ian Thorpe', with a stylized flourish at the end.

Ian Thorpe
Headmaster