



# Blue Coat

Church of England School  
& Music College

Terry Road  
Coventry  
CV1 2BA  
024 7622 3542  
recruitment@bluecoatschool.com

## **Job Description – Subject Specialist Teacher**

Salary Grade TMS/UPS  
Year Group 7 – 13

### **Purpose of Post**

To give high quality teaching of the subject specialism which will support and encourage pupils in their active learning by providing relevant tasks that are suited to their aptitude and ability.

### **General Duties and Responsibilities**

To be performed in accordance with the provisions of the statutory School Teacher's Pay and Conditions Document and to locally agreed conditions of employment. In allocating time to the performance of these responsibilities, the post holder must use directed time in accordance with the school's published time budget, having regard for paragraph 39 of the above document.

### **Accountability**

All staff work under the reasonable direction of the Headteacher and the Deputy Headteachers with delegated authority. Accountability is as follows:

- Support and work towards the stated Aims and Objectives of this Church of England School as agreed by the Governors
- A close working relationship with other teachers is assumed throughout this document and forms an essential element in the effective operation of this post
- Plan, teach and assess the assigned classes according to the National Curriculum, the agreed departmental curriculum policies and schemes of work, having regard for relevance, differentiation, progression and evaluation of learning
- Adopt a variety of teaching styles suitable to the needs of the pupils
- Monitor, support and encourage pupils in their learning, behaviour and appearance in line with agreed guidelines
- Actively encourage all pupils to take an increasing responsibility for their own learning
- Promote a positive school image by ensuring that pupils' work is regularly displayed, and that equipment, furniture and fittings are used effectively and are well cared for by pupils
- Monitor pupil behaviour and attendance at individual lessons, promptly reporting concerns through either the academic or pastoral management structure as appropriate
- Participate in the arrangements for Performance Management in accordance with the School's agreed procedure
- Regularly set and mark appropriate class work and homework, to be completed in accordance with the School's Homework Policy and published timetable
- Contribute to departmental planning as reasonably required by the Head of Department
- To promptly attend relevant scheduled calendar meetings and the daily briefing meetings

Other tasks as agreed by the post holder.

Headteacher  
Mrs V Shelley

Deputy Headteachers  
Mrs L Henden and Mr F Peacock

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