



# PE Teacher

## Part Time



Kensington Prep School

GDST

Growing great minds

### Vacancy details

To start: September 2024

Closing date: 16 February 2024, 5pm

Interviews: wc 26th February 2024

[www.kensingtonprep.gdst.net](http://www.kensingtonprep.gdst.net)

# Welcome to Kensington Prep School

Dear Applicant,

Kensington Prep is a friendly, vibrant place to learn and grow – bursting with energy, enthusiasm and ideas. We are committed to providing a nurturing and enriching educational environment that empowers children to become well-rounded individuals who are not only academically proficient but also kind, compassionate, innovative, and resilient. As we continue to grow and evolve, we are seeking a part time PE Teacher who shares our passion for education and is dedicated to supporting our vision.

As a school, we are dedicated to fostering a culture of curiosity, creativity, happiness, and health among the pupils. Your role will directly contribute to the children's well-being and development, which is at the heart of our mission.

We are looking for a candidate who not only possesses the necessary expertise outlined in the job description but also someone who is aligned with our core values and educational objectives. We value innovative thinking, teamwork, and a strong commitment to creating a safe, inclusive, and inspiring environment for our pupils. We look forward to the opportunity to get to know you better during the interview process. Thank you for considering Kensington Prep School as a potential destination for your professional journey. We believe that with your expertise and commitment, we can continue to grow great minds that are curious, creative, happy, and healthy.

Kensington Prep School is an award-winning, independent prep school for girls aged 4-11, based in Fulham. It is regarded as one of the top prep schools in London and the country. The school was the first to be established by the GDST, having been founded in 1873, and has been a pioneer in girls' education and academic excellence ever since. It focuses on growing an investigative spirit, confidence and curiosity through a rich and inspiring curriculum in a supportive and nurturing environment. The school's most recent whole-school inspection (2023) saw the school rated Excellent by the Independent School's Inspectorate, and the school remains highly sought after.

With best wishes,

Caroline Hulme McKibbin  
Head



“The quality of the pupils’ academic and other achievements is excellent.”

—Latest Full Inspection  
Report 2023

## Pay and Conditions

The GDST has its own pay structure. Starting salary is based on experience. Please include details of current and expected salary in your application.

Numerous additional benefits free lunches during term time and full participation in the GDST contributory pension scheme with Aviva. The GDST will contribute up to 12% of salary, depending on the member’s chosen contribution level.

As part of the GDST, the UK’s leading network of independent girls’ schools, we are able to offer many opportunities for professional development and career advancement.

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## How to Apply

Please apply online: <https://www.gdst.net/careers/vacancies/>

Kensington Prep is committed to increasing and promoting diversity at all levels within our school. We warmly welcome applications from people from the widest possible range of backgrounds.

The School, and the GDST, are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post.



“Exam success is almost a by-product of everything else the school does – which is how it should be. The result is happy confident girls.”

—The Sunday Times

Our school community is based on an ethos of mutual respect and consideration. We are committed to providing a safe and happy learning environment for all. We do not tolerate racial discrimination, harassment or victimisation of any kind.

# UNDIVIDED

THE GDST IS COMMITTED TO DIVERSITY,  
INCLUSION, AND REAL CHANGE

# Key areas of responsibility:

## The Role

At Kensington Prep we aim to create an inspiring and positive sporting culture across the school. You will play a key role in contributing to providing an excellent education for all the school's pupils by teaching with expertise and enthusiasm and offering support to the learning of individual students, whether they are participating as part of the curriculum, enjoying our 'sport for all' approach in co-curricular clubs or are one of our more gifted sports women competing for the school.

We promote and offer an 'inclusive' approach to extra-curricular sports provision. Joining a thriving and experienced team in a high achieving department you will be inspiring all ages and abilities with a love of physical education, sport and fitness.

At Kensington Prep our approach is to engage young intelligent minds to spark a deep curiosity and delight in the world around them, therefore an interest in outdoor learning would be desirable.

## Teaching

Having regard to the curriculum for the school:

- Planning and preparing courses and lessons.
- Teaching, according to their educational needs, the pupils assigned to her/him, including the setting and marking of work to be carried out by the pupils in school and elsewhere.
- Assessing, recording and reporting on the development, progress and attainment of pupils.
- Organising and participating in fixtures and extra-curricular activities. Sports clubs run most evenings from 4.00 – 5.00pm, Monday to Thursday.

## Other activities

- Promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned to her/him.
- Providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions relating to PE and Sport; making relevant records and reports.
- Making records of and reports on the personal and social needs of pupils.
- Communicating and consulting with the parents of pupils as directed by the Head.
- Attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.
- Communicating and co-operating with persons or bodies outside the school.
- Participating in meetings arranged for any of the purposes described above.
- Contributing, wherever appropriate, to the wider life of the school.

## Assessment and reports

- Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.



## Appraisal

- Participating in arrangements made by the GDST for the appraisal of her/his performance and that of other teachers.

## Further training and development

- Reviewing from time to time her/his methods of teaching and programmes of work.
- Participating in arrangements for her/his further training and professional development as a teacher.

## Educational methods

- Advising and co-operating with the Head and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.

## Discipline, health and safety

- Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere. Reviewing risk assessments and ensuring all risks are managed.

## Staff meetings

- Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.

## Cover

- Supervising and, so far as practicable, teaching any pupils whose teacher is not available to teach them.

## Management

- Contributing to the selection for appointment and professional development of other teachers and support staff, including the induction and assessment of new teachers and initial teacher training.
- Co-ordinating or managing the work of other teachers.
- Taking such part as may be required of her/him in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

## Administration

- Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.

## General

- Adhering to the policies of the school and the GDST, as published in the Staff handbook, on Staff Drive and Notes of Guidance for Schools as amended from time to time, in particular policies relating to the safeguarding of children.
- Carrying out such other duties as the Head requires.



## The Person

Kensington Prep's Part Time PE Teacher will be a passionate individual, strongly motivated to make themselves an active part of its thriving community.

### Qualifications and professional memberships

- Educated to degree level or equivalent (Essential)
- Qualified Teacher Status

### Professional experience

- Excellent teaching skills to facilitate outstanding learning outcomes.
- Ability to communicate effectively and efficiently orally and in writing.
- Effective interpersonal skills
- Ability to share/evaluate/ review/ implement current/new practice.
- Excellent written and verbal skills to ensure effective communication with staff and parents.
- Excellent organisational skills for the many fixtures and events.

### Knowledge Base

- Has knowledge of key characteristics of quality teaching, learning and appropriate learning environments.
- Gives clear direction that enables pupils to achieve the highest quality education.
- Has knowledge of the policies/plans of the whole school.
- Good working knowledge of common ICT applications, with a clear understanding of, and enthusiasm for, the potential for ICT in enabling more

innovative and effective approaches to learning and teaching.

### Personal Attributes

- Calm, friendly and approachable.
- Inclusive approach to sport/PE.
- High level of integrity and honesty.
- Demonstrate commitment to the improvement and development of own performance.
- Sense of proportion and sense of humour.
- Enthusiastic, flexible and able to work as part of a team.



# How to find us



Kensington Prep School  
596 Fulham Road  
London  
SW6 5PA

Telephone: 020 7731 9300  
[recruitment@kenprep.gdst.net](mailto:recruitment@kenprep.gdst.net)

The school is in a convenient location in Fulham, with excellent transport links.

## To reach us by Underground

The nearest tube station is Parsons Green (two minutes' walk away) on the Wimbledon branch of the District Line. On leaving the station, turn left and follow Parsons Green Road north until the traffic light intersection on Fulham Road. You will see the gates of Kensington Prep School directly opposite.

## Bus routes

No 14: Putney Heath to Tottenham Court Road, via Knightsbridge

OR

No 414: Putney Heath to Maida Vale, via South Kensington

The bus stop is immediately opposite the front gates of the school.

## Parking

Unfortunately, there is no parking on site for visitors. There are, however, 'pay and display' meters in the roads nearby the school.