

Goresbrook School

Job Description



Post: Teacher of English
Responsible to: Subject Leader

Main purpose of the post:

To contribute to the provision of high quality Learning and Teaching ensuring maximum success for all. To be a role model for the school community and raise levels of pupil achievement.

Specific duties:

Pupil Learning

To create and secure a commitment to learning which enthuses pupils and motivates them to do well through:

- Undertaking a substantial and appropriate teaching commitment.
- Thorough lesson plans.
- Supporting the agenda for quality, standards and pupil achievement.
- Preparing teaching programmes for the classes being taught.
- Ensuring that differentiated approaches within teaching and learning strategies support all of the pupils.
- Defining learning outcomes for each individual pupil in each class taught.
- Providing regular assessment of progress for each pupil in each class taught.
- Taking an active part in the development and use of medium and long term plans for all pupils.
- Taking responsibility for ensuring a positive learning environment within the classroom/ work areas.
- Implement School policy with reference to behaviour and discipline and thus to maintaining an orderly and purposeful atmosphere throughout the school.
- Contributing to course development for the benefit of learners.
- Using ICT facilities in the teaching and learning programme and also for management purposes.
- Contributing to the enrichment and extension programme.
- Supporting events and functions as appropriate.

Professional Development and Staff Support

- Leadership responsibilities available as appropriate.
- Participating in regular training and professional development, including weekly coaching.
- Working alongside other staff in the classroom to develop effective practices and approaches.
- Supporting in-house research into the effectiveness of different classroom techniques and approaches.
- Assisting in the collaborative partnerships with other staff training.
- Providing or receiving mentoring and coaching as and when appropriate.
- Participating in performance management and quality assurance procedures.
- Maintaining regular communication with other staff through meetings, electronic messaging, personal contact et al.
- Supporting effective teamwork and good relationships between all staff.
- Participating in reviews of progress and recommendations for improvements, thus contributing to the Self Evaluation and Action Plan.

Community

Under the direction of SLT:

- Reporting on the progress of each pupil in regular reports to parents and others.
- Meeting with parents and others to discuss the progress and development of their child.
- Developing effective links with the wider learning community to enhance the quality of teaching and learning.

Other

- Undertake and when required, deliver or be part of the appraisal system and relevant training and professional development.
- Undertake other various responsibilities as directed by the Principal.
- To plan and lead after school clubs on a regular basis.

Culture

- Support the school's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop school culture and ethos that is utterly committed to achievement.
- To be active in issues of pupil welfare and support.
- Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

This document is considered to provide an outline of the areas that this role involves. This document does not preclude the post holder developing systems and structures not specifically mentioned but related to his/her broad areas of responsibility. The roles outlined above are indicative and do not preclude anything else which may be reasonably requested commensurate with the post held and duties undertaken.

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Person Specification

Post: English Teacher
Responsible to: Subject Leader

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> • A good Honours Degree • Qualified Teacher Status • Open to NQTs 	<ul style="list-style-type: none"> • Prepared themselves for the post through appropriate professional development
SKILLS & EXPERIENCE	<ul style="list-style-type: none"> • Lead and inspire others • Have a relentless focus on high standards • Work on their own initiative and be part of a team • See tasks, plans and ideas through to completion • Think strategically but have an 'eye for detail' • Undertake complex, problem solving tasks such as data analysis • Assimilate information quickly and prepare helpful summaries • Communicate effectively in a wide variety of forms to a range of audiences • Use emotional intelligence to manage change effectively 	
ATTITUDES	<ul style="list-style-type: none"> • Value the education of every pupil as equally important • Be committed to equal opportunities • Believe in pupils' entitlement to a broad, balanced and meaningful education • Be committed to high quality in all aspects of their work • Have a collaborative approach to partnership working • Have an understanding of school systems, timetabling, data tracking for pupils, development, planning and implementation • Commitment to personal development and growth 	<ul style="list-style-type: none"> • Desire to thrive in a culture of active support and challenge • Understand and practise the principles of change management
QUALITIES	<ul style="list-style-type: none"> • Live the values of 'growth, belief, team' • A highly professional approach to their work • The ability to thrive in a 'no excuses' culture • Great energy, enthusiasm and hope • A real drive to make things happen • A passionate desire to make a difference • Good sense of humour 	<ul style="list-style-type: none"> • The desire for further career progression