**PERSON SPECIFICATION**

CHRIST THE KING CATHOLIC VOLUNTARY ACADEMY

**POST TITLE:** Technology Technician **June 2017**

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| --- | --- | --- | --- |
| CATEGORY/ITEM | **ESSENTIAL** | **DESIRABLE** | EVIDENCE |
| **Experience** |  |  |  |
| * Experience of general technical machinery and resource support * Experience of workshop machinery maintenance and minor repairs * Experience of ordering consumables and materials. * Experience in construction and/or modification of simple teaching aids | ✓  ✓ | ✓  ✓ | ARI  ARIT  ARI |
| **Education and Training** |  |  |  |
| * Educated to NVQ Level 2 or equivalent qualification or experience in a relevant discipline. * Excellent Numeracy and Literacy skills * Good understanding of MS Office packages including Word and Excel. * First Aid Trained |  | ✓  ✓  ✓  ✓ | AR  ARI  ARI |
| **Knowledge** |  |  |  |
| * Understanding of relevant policies/codes of practice and awareness of relevant legislation to machinery and usage. * Knowledge of Design, Textile and Food Textiles. * Working Knowledge of CAD and CAM software. | ✓  ✓ | ✓ | ARI  ARI  ARI |
| **Skills/Aptitudes**   * Supportive and caring attitude | ✓ |  |  |
| * Good organisational skills * Team Work * Business like approach | ✓  ✓  ✓ |  | ARI  ARI  ARI |
| * Excellent communication skills * Attention to Detail * Good communication skills – written, verbal, presentation etc. | ✓  ✓  ✓ |  | ARI  ARI  ARI |
| **Specific requirements** |  |  |  |
| Confidentiality awareness | ✓ |  | ARI |
| **Suitability to work with children** | ✓ |  |  |
| Enhanced DBS |  |  | ARI |

A Application Form R References

I Interview T Test