



DRAYTON MANOR HIGH SCHOOL

www.draytonmanorhighschool.co.uk

HEAD OF MEDIA

Band A (£29,664) – Band C (£48,244) plus Management Allowance 2 (£4,657)

We are seeking to appoint an inspirational, forward-thinking teacher with a real interest in the provision of quality teaching. The successful candidate will be expected to provide leadership of the Media Department, have excellent subject knowledge and be confident teaching across the age and ability range for Media which includes Level 2 and 3 Vocational as well as GCSE and A Level specification.

Drayton Manor recognise and value continued professional development and as such, training opportunities will be made available to you throughout your career with us.

Drayton Manor is a heavily oversubscribed, diverse, vibrant and successful school with proud traditions and an excellent reputation. Our school motto of '*Nec Aspera Terrent - hardships do not deter us*,' is at the heart of our ethos and we live this vision every day in our work with our students and everything that we do.

Candidates who have extremely high expectations and are keen to take a full and active role in the life of the school are encouraged to apply. This role requires excellent communication skills, meticulous attention to detail and a firm commitment to upholding the ethos, values and expectations of the school.

Student achievement is high with our most recent provisional progress score at GCSE placing us in the top 10% of schools nationally.

We offer

- The opportunity to work for an organisation which values driven and places our students at the centre of everything we do
- The opportunity to work with fantastic students who are aspirational and driven to succeed
- Access to high quality CPD and support with career progression
- Magnificent buildings and an attractive and harmonious working environment
- An exciting opportunity to be involved in shaping the future direction of the school

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful

applicant will be required to apply for an enhanced disclosure from the Disclosure and Barring Service (DBS). Further information can be found at www.homeoffice.gov.uk.

For an informal and confidential discussion about the role please contact Adam Stanley on 07778 819105. Further information and an application pack can be found on the Vacancies section of the school website <http://www.draytonmanorhighschool.co.uk/Employment-Opportunities>.

For further information and to apply, please visit: www.draytonmanorhighschool.co.uk/

The closing date is 12 noon, Wednesday 22 January 2020.
Interviews will take place on Tuesday 28 January 2020.

We reserve the right to make an appointment before the closing date, so early applications are encouraged.

Drayton Manor is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake an enhanced criminal record check.

No agencies or CVs



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JOB DESCRIPTION

JOB TITLE	Head of Media
FACULTY	The Arts and DT Faculty
GRADE	Management Allowance (MA) 2
RESPONSIBLE TO	Deputy Head/ Head of Faculty

JOB PURPOSE To take overall responsibility for the leadership, management and co-ordination of all work within the Department.

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

KEY TASKS

- To liaise with senior staff, other heads of faculty/department and year heads to ensure that school policies are implemented.
- To lead and involve all departmental staff in the development planning for the department.
- To represent the department through the school's consultative structure and to consult with the Head on matters concerning the department.
- To manage all aspects of the curriculum within the department to maximise student progress.
- To have overall responsibility for the Assessment, Recording and Reporting within the department.
- To manage effectively and efficiently all resources within the department.
- To manage the development of staff in accordance with whole school, department and individual needs.
- To represent the department as necessary within the school and at meetings with governors, parents, inspectors, feeder schools, other secondary schools etc.
- If the department is within a faculty, to liaise with and support the faculty head.
- To promote a purposeful, disciplined and thriving learning environment within the department which aims to raise student expectations and self-esteem.

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PERSON SPECIFICATION

POST TITLE HEAD OF MEDIA

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	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Degree in relevant subject • PGCE 	<ul style="list-style-type: none"> • Recent INSET in Media Education/ Curriculum Management
Experience	<ul style="list-style-type: none"> • An effective teacher with experience across the full age and ability range • Successful experience of Level 2 and 3 Media Studies • Ability to share their experience to sustain a curriculum which is sensitive to the needs of all children 	<ul style="list-style-type: none"> • Understanding of needs and strategies for effective differentiation • Experience of both GCSE & A Level Media courses as well as Level 2 and 3 Vocational Media courses • Experience of a range of teaching and learning styles • Experience of teaching Film Studies
Ability/Skills	<ul style="list-style-type: none"> • Able to translate an idea into curriculum delivery • Perception of the post as a management role • Able to demonstrate clear understanding of educational issues • Able to effectively manage administration • Willingness to motivate colleagues 	<ul style="list-style-type: none"> • Willingness to acquire skills as appropriate e.g. IT • Ability to manage a budget
Equal Opportunities	<ul style="list-style-type: none"> • Awareness of equal opportunity issues and how these can be addressed in the classroom environment 	<ul style="list-style-type: none"> • Willingness to help formulate and implement equal opportunities policies
Safeguarding	<ul style="list-style-type: none"> • Commitment to safeguarding and promoting the welfare of children and young people 	
Disposition	<ul style="list-style-type: none"> • Ability to work hard with competing deadlines, prioritising appropriately, and maintaining good humour • To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal • To believe in the importance of team work and a collaborative approach, and be able to build supportive working relationships with colleagues both within and outside the department • Evidence of commitment to and understanding of collective responsibility 	<ul style="list-style-type: none"> • Commitment to the notion of whole school, and whole Faculty policies

