

Chief Executive Officer: Sir John Townsley BA (Hons) NPQH
Chair of the Board: Mr Peter Gruen B Tech (Hons) MBA

Person Specification Cleaning Supervisor

Attribute	Essential	Desirable	How Identified
Qualifications	N/A	N/A	
Knowledge and Skills	<ul style="list-style-type: none"> Ability to use toxic materials in the process of general cleaning Possess a knowledge of Health and Safety procedures The ability to supervise, direct and motivate staff The ability to organise workloads. To work under pressure and meet deadlines Knowledge of using mechanical cleaning equipment Knowledge of the problems in using toxic cleaning equipment To be able to use a variety of cleaning equipment To be able to operate mechanised cleaning equipment e.g. buffer. The ability to communicate effectively in person and on the telephone The ability to train and induct new staff The ability to upkeep and administer records and procedures To monitor and control the level of all cleaning resources in the academy 	<ul style="list-style-type: none"> Have knowledge of administrative and financial regulations and procedures The ability to efficiently control resources 	<ul style="list-style-type: none"> Application form Selection process References

Experience	<ul style="list-style-type: none"> • Experience of working within a cleaning environment • Experience of working as part of a team 		<ul style="list-style-type: none"> • Application form • Selection process
Continuous Professional Development	<ul style="list-style-type: none"> • Evidence of commitment to Continuing Professional Development 		
Other Conditions	<ul style="list-style-type: none"> • Enhanced DBS Clearance 		

The GORSE Academies Trust is committed to safeguarding and promoting the wellbeing of all children and we expect our staff and volunteers to share this commitment. The successful candidate will be subject to a Disclosure and Barring Service (DBS) check. We promote diversity and aim to establish a workforce which reflects the population of Leeds.