

Job Description

Title: Subject Teacher

Line Manager: Head of Department

Key Role: To provide a high quality teaching and learning environment in which students can achieve their full potential and are prepared in the best possible way for external assessments and examinations.

MAIN RESPONSIBILITIES:

- To keep up-to-date with relevant curriculum development and with the information on syllabuses, moderation and assessment.
- To adopt appropriate and varied teaching and learning strategies, including differentiation of work for students with different needs.
- To take positive steps to get to know the individual strengths and weaknesses of the students in each group to enable learning to be achieved more effectively.
- To assist in the development of schemes of learning including the development of teaching materials.
- To consult their line manager and make suggestions regarding textbooks, stationery, equipment, IT software and other resources available within the appropriate area.
- To conform with internal assessment policies on homework, marking, recording and reviewing and adhere to all examination board regulations.
- To ensure the completion of target grade data and summary reviews by the calendared deadlines.
- To review student performance against their target grade and adjust support and offer challenge as appropriate.
- To enter a dialogue with each student about their progress and the actions needed to improve.
- To consult with the subject leader if a student continues to perform below target grade.
- To ensure that the student work is promptly marked and that an up to date online record of weekly homework and assessment grades is kept.
- To complete and record attendance at every lesson according to College Policy.
- To use the appropriate referral systems and procedures when a student is having difficulty with work in spite of help offered, has a poor attendance record, is negligent, unpunctual, hands in work late or not at all.
- To follow the college procedure on setting work for classes when absent from college.
- To attend appropriate calendared meetings.
- To attend Parents' Evenings, Open Evenings and similar directed events.
- To participate in professional development activities, including subject updating and wider relevant curriculum developments.
- To participate in the College's Appraisal System. This may include their responsibility and role within the area and setting and reviewing agreed targets on an annual basis / reflecting college objectives and curriculum targets / aims.
- To participate in the induction and mentoring of new staff.
- To take part in college Quality Assurance procedures, such as course reviews, IQRs, setting and monitoring of individual targets for students and courses.

- To contribute to the achievement of course targets for retention and achievement, including added value.
- To participate in a review of student evaluation data on teaching and learning.
- To implement strategies identified in appropriate development plans.
- To participate in peer observation procedures.
- To compile subject references for UCAS and job applications.
- To provide information and advice on progression within the subject in conjunction with the careers department and Tutor / Student Progress Manager.
- To contribute to marketing of the subject through a presence at Open Evenings, Introductory Days and Enrolment.
- To provide enrichment opportunities.
- To implement the College's Strategic Plan in relation to the teaching area.

General:

- To carry out the professional duties of any subject teacher (see Appendix 4 of the SFCEF Teacher Handbook).
- To participate in the College's Performance Management system.
- To promote and ensure compliance with all college policies and procedures. In particular, to ensure equality of opportunity and the effective application of health and safety procedures.
- Any other duties required by the Principal, which are reasonable within the purview of the post.

PERSON SPECIFICATION FOR A SUBJECT TEACHER

	Essential	Desirable	Method of assessment A - Application I - Interview
QUALIFICATIONS / TRAINING			
▪ Recognised relevant degree	√		A
▪ Full Teaching qualification or working towards	√		A
EXPERIENCE			
• Teaching young people in 16-19 age range		√	A
• Successful teaching career/potential to have successful teaching career	√		A & I
• Good classroom and behaviour management	√		A & I
• IT literate		√	A & I
KNOWLEDGE SKILLS & ABILITIES			
• Demonstrating a commitment to safeguarding and promoting the welfare of children and vulnerable adults	√		I
▪ Good knowledge of subject	√		I
▪ Ability and willingness to contribute to other subject areas		√	A & I
▪ Providing guidance and support to students in academic and personal matters	√		I
▪ Working well as part of a team	√		I
▪ A commitment to learner-centred teaching and learning	√		I
▪ A commitment to active teaching and learning	√		I
▪ A commitment to quality assurance and continuous improvement	√		I
▪ Excellent communication skills	√		A & I
▪ Strong presentation skills	√		A
▪ An energetic and enthusiastic approach to teaching	√		I
▪ Ability to inspire students in their learning		√	I
BELIEFS AND VALUES			
▪ Have a passion for teaching		√	A & I
▪ Commitment to diversity and equality of opportunity	√		A & I
▪ Sharing the values of Barton Peveril College		√	A & I
▪ Commitment to continuous professional development	√		A & I
▪ Willingness to contribute to the broader life of the College		√	A & I

In addition to assessing the candidates' ability to perform the duties & responsibilities associated with the post, the interview will also explore issues relating to safeguarding & promoting the welfare of the students.

Teachers need a sufficient standard of health and physical fitness to teach and we expect this from all our staff. Teaching is a demanding career and teachers have a duty of care for the students in their charge. The health, education, safety and welfare of students are an important factor in deciding on an individual's suitability for a teaching post.

N.B. Applicants with a disability should not be deterred from applying; we welcome applications from disabled people whatever their impairment and will make reasonable adjustments both at interview and on appointment. You are encouraged to discuss what adjustments would be necessary.

The Art and Design Department

The Art Department at Barton Peveril Sixth Form College is currently staffed by 13 specialist teachers and 5 art technicians. 7 teachers are Subject Leaders.

Approximately 600 students study art at A Level. Students are able to choose from the following Titles: Fine Art, Graphic Communication, Textiles, Photography, Moving Image and Product Design. Many students opt to study 2 art subjects as part of their programme of study. Results at A Level are consistently excellent.

Since September 2012 the department has also offered the Level 4 Foundation Art Diploma and is approved to run the UAL specification. There are currently 80 full time students on this course. Progression to higher education is excellent with students successfully gaining places at Oxford, Central Saint Martins, London College of Fashion, Ravensbourne, LCC, Chelsea College of Art and Russell Group universities as well as local providers such as Arts University Bournemouth.

The team of art teachers and technicians are highly motivated and very ambitious. The department has a strong visual profile within the college, but also a long standing high reputation with partner and feeder schools and within the Wessex group of Sixth Form Colleges.

The Art department at Barton Peveril is a special environment where staff thrive. Outstanding team work means that new colleagues report feeling supported and encouraged to develop. All teachers are qualified specialists. Staff are encouraged to continue to develop their own practice and the team enjoy a diverse range of CPD opportunities. There is a Teaching and Learning meeting every week as part of the timetable, during which teachers come together to share good practice and support each other with new initiatives. There are many opportunities to undertake both internal and external training courses. The team are very friendly, hardworking, loyal and supportive of each other.

Students have access to high quality resources and support materials, which are created centrally. All staff set high expectations regarding independent learning. The team of teachers are highly ambitious and constantly seek to further improve and enhance the provision.

In year 2 students are also offered the opportunity to attend enrichment classes to support their learning. Teachers work hard to provide vibrant and exciting online materials. Google Sites and Google classroom is used to set, complete and monitor work in many art courses.

Study visits play an important part in our courses. Visits have included trips to London galleries, New Designers and there have also been residential trips to New York, Tokyo, Berlin, Paris, Amsterdam and Florence.

The Art department was inspected in February 2010 and judged to be Grade 1: Outstanding. The department is featured on the Ofsted Excellence Gateway for 'Outstanding promotion of equality and diversity through the visual arts'

Accommodation

There are 2 very large Art Studios which are open-plan, allowing for a flexible approach to teaching. There is 1 large Darkroom, 2 Digital Photography suites, a Photographic Studio, a Textile Studio, 2 Graphics Studios, a Moving Image Suite, a Ceramics Studio, a Printmaking studio, a Product Design Studio and a 3D workshop. The area is well equipped with both PCs. In addition, the department has two generous exhibition areas, one within the department and one in the college reception area.

Courses offered in the Department

A level	Fine Art Graphic Communication Photography Textiles Moving Image Product Design
Enrichment	CAD Upskill in Adobe Photoshop Upskill in creative techniques for Textiles and Fine Art. Life Drawing EPQ Artefact
Level 4	UAL Foundation Art Diploma (FAD)

Thank you for your interest in the Art Department at Barton Peveril Sixth Form College. We look forward to receiving your application.