

# JARROW SCHOOL



Excellence in  
Education



## Maths Teacher Lead Practitioner



Jarrow School, Field Terrace, Jarrow, NE32 5PR  
Tel: 0191 4283200  
[www.jarrowschool.com](http://www.jarrowschool.com)

## 01. Jarrow School

Jarrow School is a forward-looking school which opened in September 2003 after secondary re-organisation in the town. Stemming from values blending tradition within a culture of innovation, Jarrow School offers an education characterised by breadth and depth, embracing the culture of change.

One of the real strengths of the school is its size. It is large enough to ensure a rich and diverse curriculum, yet small enough so that every student is well known.

We encourage everyone in the organisation to do their best and to realise their potential. We believe that an open mind, independence of thought and wide opportunity will together enable our students, the citizens of tomorrow, to make well-informed judgements throughout life.

Our curriculum is exciting and challenging. We aim for the highest standards in all subject areas and the range of extra curricular opportunities is wide.

We also encourage visits to places of educational interest and in recent times students have enjoyed trips to London, France, Austria and Italy.

Jarrow School is a safe and caring place to be. Our teaching and support staff ensure that teaching and the day to day care of our students is first class.

We maintained our 'Good' judgement in our most recent inspection (March 2017).

Inspectors from Ofsted commented that: 'Pupils are extremely positive about their school and they feel safe and are happy.'

'Pupils behave extremely well. They are smart, polite, extremely supportive and interested in their school and keen to do well.'



Situated close to the northern city of Newcastle Upon Tyne and the coastal resort town, South Shields there is easy access to the UK's motorway and rail networks and Newcastle airport is 14 miles away.

Lying adjacent to green fields, the school was entirely rebuilt as part of the BSF scheme in 2009 with first class facilities in all areas including a community swimming pool.





## 02.

## Job Description

**POST TITLE:** Subject Teacher  
**RESPONSIBLE TO:** Curriculum Leader/Faculty Leader  
**RESPONSIBLE FOR:** Teaching and Learning

### Overall Objectives of the Post:

Exercise of general professional duties under the reasonable direction of the Head Teacher of the school.

### Key Tasks of the Post:

### Professional Duties [as per STPCD]

#### TEACHING

- a. Planning and preparing courses and lessons.
- b. Teaching, according to their educational needs, the students assigned to her/him including the setting and marking of work in school and elsewhere.
- c. Assessing, recording and reporting on the development, progress and attainment of students.
- d. Providing clear learning aims, objectives and outcomes for all students in every lesson.
- e. Providing personal feedback on learning progress via assessment for learning.
- f. Planning high quality learning experiences, collaboratively with other teachers and support staff.

#### EDUCATIONAL METHODS

Advising and co-operating on the preparation and development of courses of study, teaching materials, teaching programmes and methods according to school policy.

#### PASTORAL

- a. Promoting the general progress and well-being of students.
- b. Providing guidance and advice to students on educational and social matters and on their further education and future careers.
- c. Recording and reporting on the personal and social needs of students.
- d. Communicating and consulting with parents and outside agencies.

#### REVIEW OF TRAINING AND DEVELOPMENT

- a. Reviewing her/his methods of teaching and programmes of work.
- b. Participating in arrangements for further training and professional development as a teacher.
- c. Participating in any arrangements within an agreed national framework for the appraisal of teacher performance/performance management.

#### DISCIPLINE, HEALTH AND SAFETY

Maintaining good order and discipline amongst the students and safeguarding their health and safety, both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.

#### PROVIDING COVER

According to school policy



03.

## Job Description Continued

### **PUBLIC EXAMINATIONS**

Participating in all arrangements leading up to and including the public examinations.

### **MANAGEMENT**

Participating in reviewing the development and management of activities which relate to the curriculum, organisation and pastoral functions of the school.

### **ADMINISTRATION**

- a. Participating in administrative and organisational tasks related to such duties as are described above.
- b. Attending assemblies, registering the attendance of students and supervising students, whether duties are to be performed before, during or after the school sessions.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

**Please see over for additional job description relating to the Maths Lead Practitioner role.**

## 04.

### Additional Job Description

**POST TITLE:** Maths Teacher/Lead Practitioner  
**RESPONSIBLE TO:** Maths Faculty Leader  
**RESPONSIBLE FOR:** Teaching and Learning

**This job description should be read as an addition to the requirements of the Subject Teacher job description on the previous page.**

#### **Key Accountabilities in addition to those of a Subject Teacher:**

- To contribute to the school's Teaching & Learning group and support the Senior Teacher with responsibility for Teaching & Learning in developing a range of activities and strategies to strengthen teaching and learning primarily in the maths faculty but also across the school where necessary.
- To ensure that their own lessons consistently model best practice.

#### **Specific tasks in addition to those of a Subject Teacher:**

- Assist the Senior Teacher responsible for Teaching & Learning in the development of teaching and learning by contributing to the staff development, induction, NQT and ITT programmes
- Work with curriculum leaders on the development of consistently good pedagogy across the school
- Support and coach staff in developing and extending their pedagogic repertoire
- Contribute significantly to the development of course outlines, syllabuses and schemes of work within the maths curriculum area
- Model best practice in ensuring that lessons are well differentiated, including providing for the least able and for the most able and gifted students
- Model best practice in the setting of homework on a regular basis and ensure that students' work is marked promptly
- Model best practice in the effective use of student performance data and student and staff target-setting, so that this impacts on classroom practice and contributes to raising achievement.
- To observe lessons and give constructive and formative feedback (training will be provided if necessary).

#### **Additional areas of responsibility:**

- Provide support to both new teachers, and those under-performing.
- Research Teaching and Learning ideas to be shared with teachers across the school.
- Take a lead role on the implementation and embedding of recognised teacher development programmes.



	Essential	Desirable	Method of Assessment
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>▪ Relevant degree (or equivalent)</li> <li>▪ Qualified Teacher Status</li> <li>▪ Recent and relevant professional development</li> </ul>	<ul style="list-style-type: none"> <li>▪ Higher qualification (or working towards higher qualification) in education and/or maths</li> </ul>	<ul style="list-style-type: none"> <li>▪ Letter</li> <li>▪ Certificates</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>▪ Proven track record of raising educational standards</li> <li>▪ Successful experience of monitoring, evaluating and improving student achievement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Substantial experience of teaching GCSE higher paper knowledge and skills</li> <li>▪ Experience of successfully delivering INSET</li> </ul>	<ul style="list-style-type: none"> <li>▪ Letter</li> <li>▪ Interview</li> <li>▪ References</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>▪ Ability to teach students of all abilities in KS3 and KS4</li> <li>▪ Ability to use ICT effectively for classroom teaching and in the production of teaching resources</li> <li>▪ Excellent communication skills</li> <li>▪ Excellent organisational skills</li> <li>▪ Ability to work to deadlines</li> <li>▪ Excellent knowledge and understanding of higher level maths</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ability/experience of leading others</li> </ul>	<ul style="list-style-type: none"> <li>▪ Interview</li> <li>▪ Letter</li> <li>▪ References</li> <li>▪ Lesson observation</li> <li>▪ Task</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>▪ Good classroom management skills</li> <li>▪ Proactive and self-motivated</li> <li>▪ Calm and able to work in busy environments and to short deadlines</li> <li>▪ Hardworking and reliable</li> <li>▪ Reliable, resilient, motivated</li> <li>▪ Innovative</li> <li>▪ Ability to support other staff</li> <li>▪ Ability to inspire, enthuse and motivate students and staff</li> </ul>		<ul style="list-style-type: none"> <li>▪ Interview</li> <li>▪ Letter</li> <li>▪ References</li> <li>▪ Lesson observation</li> </ul>
<b>Special Requirements</b>	<ul style="list-style-type: none"> <li>▪ Willingness to contribute to after school intervention sessions</li> <li>▪ Enhanced DBS clearance</li> </ul>		<ul style="list-style-type: none"> <li>▪ Application form</li> <li>▪ Interview</li> <li>▪ References</li> <li>▪ DBS check</li> </ul>

## 06. How to Apply

### How to Apply

Please submit the application form accompanied by a letter of application in which you should explain why you are applying for the job. Please indicate in this letter how you feel your experience, training and personal qualities match the requirements of the post.

Please do not hesitate to contact the school if you require any further information relating to the post.

Applications to be returned to Miss J. Gillies by either email to: [headspa@jarrowschool.com](mailto:headspa@jarrowschool.com) (please do not use any of the other email addresses that appear in our literature) or by hard copy to the address below:

Miss J. Gillies  
Head Teacher  
Jarrow School  
Field Terrace  
Tyne and Wear  
NE32 5PR

Closing date for receipt of applications for this post:

**12 noon, Friday 24 January 2020.**

Jarrow School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the Disclosure and Barring Service (D.B.S.) along with any other relevant pre-employment checks.



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IN PEOPLE

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