

LUNCHTIME SUPERVISOR

PERSON SPECIFICATION

Suitable candidates will:

* have a strong commitment to customer service, combined with an enthusiastic and flexible manner
* be responsible, honest and reliable

•  have good verbal communication skills to deal with children and adults as well as

 having a warm sympathetic, patient and supportive manner when dealing with all

 members of the school community

* have some basic first aid knowledge or be willing to undertake first aid training
* enjoy working with children
* have a positive, can-do approach
* be happy to work outdoors
* be organised and able to keep records
* work well in a team setting
* be flexible and use their initiative
* have a high level of personal integrity, with proven experience of handling sensitive situations with tact and diplomacy and with complete respect for confidentiality
* have honesty, energy, enthusiasm
* be willing to “roll up sleeves” in an emergency and stay calm

•  be supportive and positive in interactions with team members, pupils and parents

•  maintain excellent levels of appearance, attendance and punctuality

* be fully involved in the life of the school
* value and be willing to promote the caring ethos of the school