



## **Primary School Teaching Assistant – Full Time, Fixed Term 1 Year.**

Required for September 2025 – (30 Hours per week, term time only plus 5 days)

Salary is APT&C Scale 4 point 8 - £23,166.28.

**Apply by 9am Friday 4 July 2025.**

We are looking to recruit an enthusiastic and pro-active individual who can be an excellent role model for children.

The successful candidate will be involved with one-to-one, small group support and whole class support across a range of areas – reading, writing, maths, English language development, general progress or specific needs. There will be extensive training and staff will be deployed according to their skills and interests.

This is a Church of England sponsored Academy seeking to add to its experienced team. Candidates should be committed to developing young people and have a high level of communication and organisation skills as well as good literacy and mathematics ability.

St Mary Magdalene Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Please also note that as part of the Academy's safe recruitment procedure successful candidates will undergo the enhanced DBS check.

*Pupils are very proud of their school. They describe it as a kind and welcoming place that promotes a keen sense of family, community and inclusion. Pupils and adults share a mutual respect.*

Ofsted 2023

**How to apply: Via the TES Platform or by completing a Support Staff Application form which can be downloaded from:**  
<http://www.smmacademy.org/395/current-vacancies>

**For further information please call 020 7502 4715 or Email:**  
[recruitment@smmacademy.org](mailto:recruitment@smmacademy.org)

**Applications should be forwarded to the Academy at [recruitment@smmacademy.org](mailto:recruitment@smmacademy.org) to arrive no later than 9am – Friday 27 June.**

## **Person Specification**

**Ideal candidates will:**

- Be graduates
- Have strong literacy and numeracy skills
- Have experience of working with young people
- Be willing to actively participate in the school's enrichment activities and wider community
- Be committed to St Mary Magdalene Academy's ethos of high expectations and nurturing happy and successful children.

## **Qualification Criteria**

- English and mathematics qualifications at GCSE grade C/4 or above or equivalent
- Ideally a degree or higher level qualification
- Qualified to work in the UK

## **Behaviours**

- Effective team worker
- High expectations for accountability and consistency
- Vision aligned with SMMA's high aspirations, high expectations of self and others
- Genuine passion and a belief in the potential of every pupil
- Motivation to continually improve standards and achieve excellence
- Effective listening skills that lead to a strong understanding of others
- Commitment to the safeguarding and welfare of all pupils
- Good communication, planning and organisational skills
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and pupils
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice

## **Other**

- Commitment to equality of opportunity and the safeguarding and welfare of all pupils
- Willingness to undertake training
- This post is subject to an enhanced Disclosure & Barring Service check

## **In this role, you will:**

- Have the opportunity to join a team of teachers at the peak of their profession
- Be part of the Hive MAT and the LDBS network

## **Job Description**

**Job Title:** Associate Teacher

**Pay Scale:** Scale 4

**Reporting to:** SENCo

## **The Role**

To support pupils, through individual, small group and whole class support, with literacy, numeracy, general progress or specific needs.

## **Key Responsibilities**

- To bring to the Academy a passion for learning, belief in young people and a sense of dynamism and a 'can do' attitude
- To actively promote academic achievement, the development of a "good life" and the opportunities available for young people to enrich their lives through the opportunities presented by living in London
- To support individuals and groups of pupils to help them make rapid academic progress
- To deliver pre-planned lessons to support the development of grammar and reading or mathematics
- To support pupils with special educational needs and English as an additional language
- To support the running of lunchtime clubs and/or other extra-curricular activities.
- To support Academy events – music and drama performances, parent/open evenings and sports activities
- To support the supervision of pupils at break, lunch and after school

## **Other**

- Undertake other various responsibilities as directed by the Academy Headteacher, Head of School, Senior Leadership Team and the SENCo