

**Junior School Music Co-ordinator – Person Specification**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| QUALIFICATIONS | | ESSENTIAL | | DESIRABLE | | METHOD OF ASSESSMENT | |
| A good honours degree in Music or other related subject | | ✓ | |  | | Appropriate original certificates | |
| A teaching qualification | | ✓ | |  | | Appropriate original certificates | |
| Higher degrees | |  | | ✓ | | Appropriate original certificates | |
| Membership of professional body relevant to subject | |  | | ✓ | | Appropriate original certificates | |
| EXPERIENCE | |  | |  | |  | |
| Experience of teaching Music successfully in a Junior School | | ✓ | |  | | Application Form  Interviews  References | |
| Experience of leading a range of extra-curricular musical activities in a Junior School | | ✓ | |  | | Application Form  Interviews  References | |
| Experience of co-ordinating a subject or management | |  | | ✓ | | Application Form  Interviews  References | |
| BASIC SKILLS, CHARACTERISTICS & COMPETENCIES | | | | | | | |
| Excellent subject knowledge and passion for Music | | ✓ | |  | | Teaching lesson Opportunities at interviews to recount experience | |
| Ability to play the piano in Assembly and other public occasions | | ✓ | |  | | Interview | |
| Ability to play a string orchestral instrument | |  | | ✓ | | Interview | |
| Knowledge of current educational practice | | ✓ | |  | | Questions asked during interviews | |
| Excellent communication skills | | ✓ | |  | | Interviews and teaching lesson | |
| Advanced research skills | |  | | ✓ | | Opportunities at interviews to recount experience and interview task | |
| A willingness to undertake appropriate training to develop teaching skills and subject knowledge | | ✓ | |  | | Opportunities at interviews to recount experience | |
| Knowledge, understanding and competence in ICT and appropriate software packages | | ✓ | |  | | Teaching lesson Opportunities at interviews to recount experience and interview task | |
| Behaviour management skills | | ✓ | |  | | Teaching lesson Opportunities at interviews to recount experience | |
| Learning support skills | |  | | ✓ | | Teaching lesson Opportunities at interviews to recount experience | |
| Good eye for attractive displays around School to communicate musical achievements | |  | | ✓ | | Opportunities at interviews to recount experience or to give ideas for these | |
| Awareness and understanding of safeguarding and welfare of children | | ✓ | |  | | Questions at interview to test attitudes towards and knowledge of children’s safeguarding and welfare  References | |
| Awareness and understanding of GDPR and its importance in School | | ✓ | |  | | Questions at interview | |
| A willingness to be involved in the wider life of the School | | ✓ | |  | | Opportunities at interviews to recount experience or to give ideas for these | |
| PERSONAL QUALITIES | |  | |  | |  | |
| Sense of humour | | ✓ | |  | | Opportunities at interview  Reference | |
| Enthusiasm and energy | | ✓ | |  | | Opportunities at interview Reference | |
| Self-motivation | | ✓ | |  | | Opportunities at interview Reference | |
| Commitment | | ✓ | |  | | Opportunities at interview Reference | |
| Patience and diplomacy | | ✓ | |  | | Opportunities at interview Reference | |
| Flexibility, resilience and excellent organisational skills | | ✓ | |  | | Opportunities at interview Reference | |
| Ability to seek and take advice | | ✓ | |  | | Opportunities at interview Reference | |

April 2019