



Sunningdale School

Teacher of Music Job Description

General:

The Director of music is responsible for all matters pertaining to the teaching, learning and performing of music at Sunningdale.

The Director of Music will:

- Have and maintain an overview of music provision throughout the school
- Keep up to date with training in different aspects of music both for personal professional development and for other staff
- Be aware of all school policies relating to Safeguarding, Health and Safety and other matters as necessary
- Be responsible for all music teachers at Sunningdale school
- Constantly aim to improve the standard of music throughout the school, encouraging performance both by soloists and ensemble groups
- Promote music throughout the school

Specific responsibilities:

- Teaching of music throughout the school
- Organisation of all instrumental music lessons throughout the school
- Run the Chapel Choir and other choirs where appropriate
- Managing peripatetic music teachers - co-ordinating their timetables, reports etc.
- Organising musical events throughout the school year including chapel, termly concerts and the main Summer Concert
- Assisting with direction of the annual whole school musical
- Playing the organ in chapel each morning and on Sunday evenings
- Managing the music department - ensuring that there are adequate resources and the department is tidy and professional
- Ensuring that practice is taking place where and when required
- Preparation of boys for music scholarships to their senior schools
- Running music workshops for assessment mornings

The above is in addition to the Teacher's job description and specific to the Director of Music

The Director of Music is entitled to one full day off each week whereas a normal full-time member of staff is entitled to one half day. This is in recognition of the commitment on Sunday evenings and at other events.