

Job Description

Academy :	Leeds East Academy
Job Title:	Numeracy, Literacy and Science Lead for Personalised Learning Centre
Grade:	UQT/MPS/UPS
Accountable to:	Vice Principal

Role:

The role advertised will require the successful candidate to deliver a high-quality numeracy, literacy and Science curriculum in the academy's Personalised Learning Centre. We require a dynamic and innovative teacher with experience of working in a year 6 primary setting to deliver highly focused intervention sessions for a small group of pupils with Social, Emotional and Mental Health issues.

In addition to fulfilling a teaching commitment within this provision a key element of this role will focus specifically on developing positive relationships with the students you will teach, centred upon the principle of mutual respect enabling pupils to thrive in this provision and successfully reintegrate back into main stream lessons.

NB: All post-holders at The White Rose Academies Trust are responsible for improving the outcomes for learners and upholding the ethos of the Academies. The five principles of the Children's Act: Every Child Matters guide the work of every adult working at or associated with Leeds East Academy.

Classroom Teachers - Expectations of all Academy staff:

- Ensure good and better progress for all students within groups taught through the planning and preparation of high quality lessons which engage, motivate and support learners and adhere to the Academy Teaching and Learning Strategy
- Strive to deliver a consistently excellent standard of teaching
- Leadership responsibilities to be developed in response to the candidate's strengths allowing an opportunity for career progression when appropriate
- Take responsibility within own teaching area and in the execution of general duties for the creation of a positive climate for learning which results in positive, respectful attitudes from students
- Consistently apply the academy behaviour policy to support all colleagues in establishing high standards of behaviour from students, and in order that students have parity of treatment and expectations in all areas of the academy.

- To support with the creation and development of Support Plans and timetables for pupils accessing the Primary teaching.
- Assess, record and report on the development, progress and attainment of students within the Subject Team and Academy schedule
- In consultation with Curriculum Leaders, contribute to the planning, design and production of good quality teaching materials and resources, appropriate to age and ability.
- Ensure schemes of work are differentiated appropriately and evaluate the impact on teaching and learning.
- Identify resources needed to meet the needs of students with SEMH and advise the line manager of priorities for expenditure.
- Ensure effective systems of communication, including feedback to teaching staff about students' learning to inform future planning for when they are to reintegrate back into full time mainstream lessons where appropriate.
- Be a Form Tutor for this specific group of students, establishing the rapport necessary to support their social, emotional and citizenship education and development as well as teaching elements of PSHCE and SRE.
- Contribute to the wider life of the academy by participating in the provision of Extension, Enrichment and Enhancement activities.
- Attend meetings, including parents' consultation sessions, and fulfil duties on rotas as required by the Principal
- Implement all Academy policies with regard to registration, student absence, student uniform, use of planners and other routines detailed in the staff handbook
- Observe Academy rules relating to the safeguarding of students, health and safety requirements, and equality policies
- Participate fully in the Academy Performance Management process, engaging in professional development activities which enhance personal performance, fulfil personal potential and contribute effectively to the implementation of the Academy's goal to be an outstanding place of learning
- Actively engage in the Academy quality assurance processes
- Uphold the professional standards of dress, behaviour, attitudes and team spirit which will ensure the Leeds East Academy is a pleasant, positive place to learn and work

Equal Opportunities:

- To promote equal opportunities in Education in Order that all children and families will gain optimum benefit from the service provided
 - To promote and ensure that all students and young people are happy, healthy, safe, successful and achieve economic wellbeing
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Generic Staff Requirements:

- Uphold the professional standards expected of every member of Academy staff in all dealings with colleagues, students, parents / carers and the wider community
- Adhere to the principles expressed in the aims of the Academy and its vision
- Actively contribute to the continued development of the Academy by attending training, participating in relevant meetings, and putting forward ideas for improvement
- Be a positive, collaborative team member
- Apply Academy policies in all aspects of the role
- Keep up to date with all aspects of the safeguarding children policy as it applies to the post

Whilst every effort has been made to explain the main duties and responsibilities for the post, each individual task undertaken may not be identified. This job description may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

All post holders are accountable through The White Rose Academies Trust Performance Management Policy. The Governors and Principals of The White Rose Academies Trust are committed to safeguarding and promoting the welfare of children and young people and ensuring that safer recruiting procedures are in place.

The White Rose Academies Trust is committed to safeguarding and promoting the welfare of its students and expect all staff and volunteers to share the commitment. Appointments will be subject to Safer Recruitment Procedures and a DBS check.

We promote diversity and want a workforce which reflects the population of Leeds. Applications are welcome from all, irrespective of sex, sexuality, race, religion, marital status, age or disability.

This job description will be reviewed annually. The post-holder may be required to take on additional responsibilities when necessary to ensure the effective running of the Academy.

Signed		Dated	
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