



The Froebelian School Playground Supervisor – Job Description

Job Purpose

To **actively** supervise the pupils in the playground and throughout the school premises during the lunchtime period.

Responsible to: Senior Leadership Team or any teacher with delegated authority

Duties and responsibilities

1. Proactively supervise children throughout the school with particular emphasis on pastoral care, good discipline and manners.
2. Ensure patrol of the playground gives line of sight of the whole area between those staff on duty.
3. Maintain appropriate relationships with the children, providing firm but fair care and support.
4. Conduct care and supervision of the pupils in accordance with the guidance provided in the:
 - Safeguarding and Child Protection Policy
 - Supervision of Pupils Policy
 - Health and Safety Policy
 - First Aid Policy
 - Promoting Positive Behaviour Policy
 - Anti-Bullying Policy
5. Keep a record of inappropriate pupil behaviour and bringing serious problems to the attention of a teacher or member of the Senior Leadership Team (SLT).
6. Ensure the health and safety of children at all times.
7. Ensure all playground gates remain locked throughout the playtime session.
8. Administer emergency first aid to pupils as necessary and monitor pupils' recovery as necessary.
9. Record first aid administered on the online pupil management system.
10. Report any hazards to health and safety to a member of the Senior Leadership Team (SLT).
11. Co-operate with and support colleagues.
12. Actively lead the children in the establishment of suitable playground games and activities.
13. Carry out any other duties reasonably required by the SLT.

Standards and Responsibilities

1. To give the highest priority to matters of health and safety, safeguarding and child protection.
2. To support the published aims, values and ethos of the school.
3. To attend any training required to enable the role to be fulfilled effectively (e.g. First Aid);
4. To set a good example in terms of dress, conduct, punctuality and attendance.
5. To offer loyalty to the School and to colleagues.



The Froebelian School
Person Specification: Playground Supervisor

Qualities and key features

Working with young children requires personal qualities that will support the ethos, learning and pastoral care that are at the heart of the school. The qualities and key features given below are essential but not exhaustive. They will enable current and prospective assistants to evaluate their suitability and, if necessary, seek further guidance. These qualities and key features will be included as part of any performance review or appraisal.

Qualifications & Attainments

1. Level 2 in Childcare (desirable)
2. Current First Aid Certificate (desirable)

Experience & Knowledge

3. Experience of working with children in a school or other child-centred setting
4. An understanding of the working relationships required to make a school run effectively

Skills & Qualities

5. Commitment to safeguarding and high levels of pastoral care
6. Ability to communicate effectively orally and in writing to a range of audiences
7. Creative skills to enhance the quality of pupil's playtimes
8. Ability to calmly manage and diffuse situations in the playground when the need arises
9. Ability and authority to take control and instil calmness when children are over-excited.
10. Can work effectively as part of a team, relating well to colleagues and pupils
11. Ability to demonstrate a commitment to equality of opportunity for all pupils
12. Appropriate management of resources
13. Ability to demonstrate competency in ICT skills
14. Ability to relate to and empathise with pupils and to develop trusting and respectful relationships with them
15. Respect for confidentiality of information concerning individual pupils and ability to use discretion in circumstances of disclosure

