**Job Title: English Teacher**

Job Description

**JOB PURPOSE**

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| * To ensure documented lesson plans are delivered to meet the outcomes as set out in the relevant OneSchool Global UK (OSG UK) English Language and Literature curriculum and the relevant GCSE and A-Level Examination Board specifications
* The role is central to the efficient and effective teaching of English Language and Literature, using the 50:50 model to inspire and enthuse all students to achieve at the highest levels whilst supporting the development of all learners
* To equip students with the transferable skills of time management, research, IT and problem solving
* The candidate will need to be willing to undertake other teaching responsibilities such as, but not limited to, LAMDA, Citizenship, PSHE or ASDAN as required.
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**DUTIES**

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| **Specific DUTIES** * To plan, implement and monitor schemes of work, lesson plans and student Self Directed Learning assignments for subject. Each lesson plan is to indicate which outcomes will be addressed in the lesson and what resources will be used, in line with the OSG UK subject curriculum
* Be familiar with all relevant Examination Board syllabus documents and the OSG UK subject curriculum and ensure that they are followed and complied with
* To ensure the Self-Directed Learning philosophy of the school is present in the opportunities presented to the students
* To develop and fully utilise assignments and tasks centred on the school virtual learning environment (Canvas) including homework, quizzes and discussion forums
* In conjunction with the head teacher and Campus Administrator Team, ensure that lesson plans are tailored to accommodate students with an individual learning plan (ILP) and ensure that the lesson plan delivers what the ILP requires, primarily through differentiation
* Use a wide range of resources and extracurricular activities to provide students with a broad range of activities and experiences in keeping with the School’s guidelines
* To set targets, based on prior attainments, and undertake effective, informative marking which will extend and develop all students
* To keep appropriate records of progress and attainment of students for use in planning and for reporting accordingly to parents
* Develop and maintain links with students, parents, colleagues, line manager, head teacher and OSG UK subject curriculum leader
* Working in conjunction with line manager and head teacher to ensure best possible potential outcome for each individual student
* To keep order and control in the classroom and learning centre in line with the Focus behaviour policy and ensure students are provided with a well-rounded education in a safe and happy, supportive environment.

**General Duties*** To perform such other duties as may be requested from time to time, commensurate with the role
* Uphold and promulgate the OneSchool Global ethos within all areas of responsibility
* Contribute to, share in and promote the wider and longer-term vision of One School Global.
* To promote equality, diversity and inclusion and demonstrate this within the role, adhering to the OneSchool Global UK Equal Opportunity Policy
* Comply with and support the implementation of all School and OneSchool Global UK policies
* To adhere to Health & Safety Policies and ensure all tasks are carried out with due regard to Health and Safety
* To work with due regard to confidentiality and the principles of Data Protection, encouraging others to do the same

**PERSONAL Duties*** To set an example of positive personal integrity and professionalism, with positive, appropriate and effective communications and relationships at all levels
* Ensure high standards are maintained, progressed and promoted in all areas of work
* To undertake appropriate professional development and positively participate in the appraisal of own performance
* Communicate and co-operate effectively and positively with specialists from outside agencies where applicable
* Attendance at staff meetings as appropriate

**SAFEGUARDING** |
| OneSchool Global UK and its affiliated schools are committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks.We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education 2016 and The Education Act, we expect all staff and volunteers to share this commitment  |

**Reporting To**

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| * Reporting to [job title]
* No direct reports or ongoing supervision to others / Responsible for supervising the work of [insert roles] / Responsible for line managing [insert job titles]
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**SUPPORT FOR THE ROLE**

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| OneSchool Global UK provides a range of support services in areas such as ICT, recruitment, HR, policies, resources and compliance.  |

**ISSUED BY**

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| OneSchool Global UK Issue date: June 2019  |

**Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Line Manager Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB TITLE: English Teacher**

Person Specification

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|  **Specification** | **Essential** | **Desirable** |
| **Experience and Knowledge** | * Recent experience of teaching English to KS3 to KS5
* Knowledge of the National Curriculum for GCSE and A-Level English Language and Literature as well as exam specifications
* Use of Digital technology
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| **Education and Qualifications** | * Qualified Teacher Status
* Degree
* A Level English Language and Literature
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| **Skills and Abilities** | * Good communication skills written and verbal
* Good organisational skills
* Good behaviour management skills
* A positive role model of professional practice and conduct of others
 | * Can use ICT effectively to support learning
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| **Training** | * Willingness to undertake relevant training and identify own development needs
* Committed to ongoing CPD and Professional development
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| **Attributes and Attitudes** | * Flexible approach and positive attitude towards work
* Punctual and reliable
* Ability to adapt to changes in the workplace
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| **Equality, diversity and inclusion** | * Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application
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| **Safeguarding**  | * Knowledge, understanding and commitment to safeguarding and promoting the welfare of students
* Ability to form and maintain appropriate relationships and personal boundaries with students
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The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

OneSchool Global UK is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All staff are expected to be committed to the Equal Opportunities Policy.