**PERSON SPECIFICATION**

**Job Title: Teaching Assistant Level 1**

**School**: **Boston Spa Academy**

**Pay Band: A1-B1 (SCP2-4)**

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| **Essential Criteria** | **How Identified** | **Desirable Criteria** | How identified |
| **SKILLS**  Good numeracy/literacy skills  Use basic technology – computer, video, photocopier  Ability to relate well to children and adults  Ability to work constructively as part of a team  Ability to identify, monitor record and report learner’s progress | Application form and selection process  Application form and selection process  Application form and selection process  Application form and selection process  Application form and selection process | GCSE Maths and/or English grades D-G  CSE level 2 | Provide evidence by producing certificate |
| **KNOWLEDGE & UNDERSTANDING**  Working with or caring for children of relevant age  Understanding classroom roles and responsibilities  Understand responsibility in matters of equal opportunity  Understand responsibilities in the  school’s safeguarding procedures and policies | Application form and selection process  Application form and selection process  Application form and selection process  Application form and selection process | To be aware of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection.  Prior knowledge and experience of working with individuals with Special Educational Needs. | Application form  Application form and selection process |
| **QUALIFICATIONS/**  **TRAINING**  Participate in development and training opportunities | Application form and selection process | Completion of DfES Teacher Assistant Induction Programme | Application form and Certificate |
| **OTHER CONDITIONS** | Enhanced DBS clearance |  |  |